

**SUMMARY REPORT**  
**OF THE REGULAR MEETING OF THE COTTONWOOD CITY COUNCIL HELD DECEMBER 6, 2011, AT 6:00 P.M., AT THE CITY COUNCIL CHAMBERS BUILDING, 826 NORTH MAIN STREET, COTTONWOOD, ARIZONA.**

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This summary is a statement of action taken by the Cottonwood City Council at a Regular Meeting pursuant to A.R.S. § 38-431.02(D.), and is being provided as required by A.R.S. § 38-431.01(D.).

**Council Members Present:** Mayor Diane Joens, Vice Mayor Karen Pfeifer, Council Members Jesse Dowling, Tim Elinski, Ruben Jauregui, Linda Norman, and Terence Pratt.

APPROVAL OF MINUTES—Joint Work Session of 10/11/11, Work Session of 11/8/11, and Regular Meeting of 11/15/11

The Council unanimously approved the minutes as presented with a correction to page 3 of the November 15 minutes.

OLD BUSINESS—None.

CONSENT AGENDA—The following items are considered to be routine and non-controversial by the Council and will be approved by one motion. There will be no separate discussion of these items unless a Council Member or a citizen so requests, in which case the item will be removed from the Consent Agenda and considered in its normal sequence on the Agenda.

NEW LIQUOR LICENSE APPLICATION FOR CHARLENE M. ZACK, OWNER OF ABBIE'S FINE FOODS AND CATERING LOCATED AT 778 N. MAIN STREET

RESOLUTION NUMBER 2616—APPROVING AN ANNUAL LIBRARY SERVICE AGREEMENT WITH THE YAVAPAI COUNTY LIBRARY DISTRICT TO PROVIDE LIBRARY DISTRICT FUNDS AND BOOKS

AWARD OF BID FOR THE PURCHASE OF TWO FULLY-EQUIPPED TAHOES TO SANDS MOTOR COMPANY IN THE AMOUNT OF \$83,985.20 FOR THE COTTONWOOD POLICE DEPARTMENT

The Council unanimously approved the Consent Agenda.

NEW BUSINESS—The following items are for Council discussion, consideration, and possible legal action.

RESOLUTION NUMBER 2617—APPOINTING A MEMBER TO THE PLANNING & ZONING COMMISSION

The Council unanimously approved Resolution Number 2617, re-appointing Raymond Cox as a member of the Planning & Zoning Commission.

RESOLUTION NUMBERS 2618, 2619, & 2620—APPOINTING MEMBERS TO THE BOARD OF

## ADJUSTMENT

The Council unanimously approved Resolution Number 2618, appointing Brian Brooks as a member of the Board of Adjustment; Resolution Number 2619, appointing Mary Eichman as a member of the Board of Adjustment, and Resolution Number 2620, appointing Carol Hulse as a member of the Board of Adjustment.

## REQUEST TO CHANGE THE PUBLIC WORKS DIRECTOR POSITION TO A DEVELOPMENT SERVICES OPERATIONS MANAGER AND THE STAFF ENGINEER POSITION TO A CIVIL ENGINEERING DESIGNER/DRAFTER

The Council unanimously approved changing the Public Works Director's position to a Development Services Operations Manager and the staff Engineer's position to a Civil Engineering Designer/Drafter.

## PUBLIC HEARING REGARDING THE SUBMISSION OF AN APPLICATION TO THE ARIZONA DEPARTMENT OF TRANSPORTATION FOR FEDERAL TRANSIT ADMINISTRATION (SECTION 5311) FUNDING FOR THE CAT AND VERDE LYNX TRANSPORTATION SYSTEMS

There were no comments from the public.

## RESOLUTION NUMBER 2621--AUTHORIZING THE SUBMISSION OF AN APPLICATION TO THE ARIZONA DEPARTMENT OF TRANSPORTATION FOR FEDERAL TRANSIT ADMINISTRATION (SECTION 5311) FUNDING FOR THE CAT AND VERDE LYNX TRANSPORTATION SYSTEMS

The Council unanimously approved Resolution Number 2621, authorizing staff to submit an application to ADOT for Section 5311 funding for the CAT and Verde Lynx transportation systems.

## ACCEPTANCE OF THE DEDICATION OF A PUBLIC RIGHT-OF-WAY FROM THE COTTONWOOD-OAK CREEK SCHOOL DISTRICT FOR THE WEST MINGUS AVENUE RECONSTRUCTION PROJECT

The Council unanimously approved accepting a public right-of-way from Cottonwood-Oak Creek School District for the West Mingus Avenue reconstruction project.

## ACCEPTANCE OF AN EASEMENT FROM MARY PATRICIA PARKER FOR THE WEST MINGUS AVENUE RECONSTRUCTION PROJECT

The Council unanimously approved accepting an easement from Mary Patricia Parker for the West Mingus Avenue reconstruction project.

## ACCEPTANCE OF AN EASEMENT FROM GREG AND ELIZABETH TESTA FOR THE WEST MINGUS AVENUE RECONSTRUCTION PROJECT

The Council unanimously approved accepting an easement from Greg and Elizabeth Testa for the West Mingus Avenue reconstruction project.

PURCHASE AGREEMENT WITH THE CRAIG EDWARD HOFFBAUER AND JANICE ELAINE HOFFBAUER REVOCABLE FAMILY TRUST FOR PUBLIC RIGHT-OF-WAY FOR THE WEST MINGUS AVENUE RECONSTRUCTION PROJECT

The Council unanimously approved a purchase agreement in the amount of \$7,000 with the Craig E. Hoffbauer and Janice E. Hoffbauer revocable family trust for public right-of-way for the West Mingus Avenue reconstruction project.

LIBRARY GRANT VIRTUAL WORKFORCE WORKSTATION COMPUTER AND LASER PRINTER STATE OF ARIZONA – STATE LIBRARY ARCHIVES AND PUBLIC RECORDS DIVISION

The Council unanimously approved a grant agreement with the Arizona State Library, Archives and Public Records for \$1,100 to provide the Cottonwood Library with a virtual workforce workstation computer and laser printer for use by library patrons seeking employment opportunities.

CLAIMS & ADJUSTMENTS

The Council unanimously approved the Claims and Adjustments as presented.

ADJOURNMENT

The regular meeting adjourned at 7:03 p.m.