

**SUMMARY MINUTES**  
**OF THE REGULAR MEETING OF THE COTTONWOOD CITY COUNCIL HELD FEBRUARY 21, 2012, AT 6:00 P.M., AT THE CITY COUNCIL CHAMBERS BUILDING, 826 NORTH MAIN STREET, COTTONWOOD, ARIZONA.**

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This summary is a statement of action taken by the Cottonwood City Council at a Regular Meeting pursuant to A.R.S. § 38-431.02(D.), and is being provided as required by A.R.S. § 38-431.01(D.).

**Council Members Present:** Mayor Diane Joens, Vice Mayor Karen Pfeifer, Council Members Jesse Dowling, Tim Elinski, Ruben Jauregui, and Linda Norman.

**Council Members Absent:** Terence Pratt

APPROVAL OF MINUTES—Regular Meeting of 2/7/12

The Council unanimously approved the minutes with the correction of two typos under the Mayor's report.

OLD BUSINESS

ORDINANCE NUMBER 584—APPROVING AN AGREEMENT FOR THE EXCHANGE OF REAL PROPERTY BETWEEN THE CITY AND ANTHONY M. LOZANO, TONI G. LOZANO, EDWARD M. LOZANO AND ELEANOR LOZANO, FOR THE WEST MINGUS AVENUE RECONSTRUCTION PROJECT; SECOND & FINAL READING

The Council unanimously approved Ordinance Number 584, which approves a property land exchange between the city and Anthony M. Lozano, Toni G. Lozano, Edward M. Lozano, and Eleanor Lozano for the West Mingus Avenue reconstruction project. The effective date of the Ordinance is March 22, 2012.

CONSENT AGENDA— The following items are considered to be routine and non-controversial by the Council and will be approved by one motion. There will be no separate discussion of these items unless a Council Member or a citizen so requests, in which case the item will be removed from the Consent Agenda and considered in its normal sequence on the Agenda.

EXTENSION OF PREMISES LIQUOR LICENSE PERMIT APPLICATION FROM ERIC S. GLOMSKI, LICENSEE FOR ARIZONA STRONGHOLD VINEYARDS, TO EXTEND THE CURRENT LIQUOR LICENSE TO INCLUDE THE ADMINISTRATION OFFICE BUILDING LOCATED AT 1019 NORTH MAIN STREET AND THE FRONT SIDEWALK AND BACK COURTYARD AREAS OF THE ADJACENT 1021 AND 1023 NORTH MAIN STREET BUILDING

The Council unanimously approved the Consent Agenda item.

NEW BUSINESS

WAIVER TO ALLOW SERVING ALCOHOL AND OVERNIGHT CAMPING AT THE COTTONWOOD

KIDS PARK LOCATED AT 350 SOUTH 12TH STREET, FOR THE ANNUAL ARIZONA BIKE MULTIPLE SCLEROSIS FOUNDATION'S VORTEX RIDE

The Council unanimously approved serving alcohol and allowing overnight camping at the Cottonwood Kids Park for the Multiple Sclerosis Foundation's vortex ride event scheduled for April 14 & 15, 2012.

SPECIAL EVENT LIQUOR LICENSE APPLICATION SUBMITTED BY THE NATIONAL MULTIPLE SCLEROSIS SOCIETY, ARIZONA CHAPTER, FOR AN EVENT SCHEDULED FOR APRIL 14, 2012, AT THE COTTONWOOD KIDS PARK LOCATED AT 350 SOUTH 12TH STREET

The Council unanimously approved the special event liquor license application for the National Multiple Sclerosis Society, Arizona Chapter, for a beer tent during an event scheduled for April 14, 2012, at the Cottonwood Kids Park located at 350 South 12th Street.

CONTRACT WITH EMCOR SERVICES ARIZONA IN THE AMOUNT OF \$32,000 FOR THE DESIGN AND PRECONSTRUCTION SERVICES PORTION OF THE DESIGN/BUILD CONTRACT TO PROVIDE A SOLAR THERMAL SYSTEM AT THE COTTONWOOD RECREATION CENTER

The Council unanimously approved a contract with Emcor Services Arizona, in the amount of \$32,000 for the design and preconstruction services portion of the design/build contract to provide a solar thermal system at the Cottonwood Recreation Center.

RECONSTRUCTION OF EAST SKYLINE DRIVE WITH THE REMAINDER OF THE PAVEMENT PRESERVATIONS FUNDS FOR FISCAL YEAR 2011-12

The Council unanimously approved the reconstruction of East Skyline Drive with the remainder of the city's pavement preservations funds budgeted for fiscal year 2011-12.

POSSIBLE INSTALLATION OF A FOUR WAY STOP AT THE INTERSECTION OF FIR STREET AND MONTE TESORO DRIVE

The Council unanimously approved the installation of a four-way stop at the intersection of Fir Street and Monte Tesoro Drive.

POSSIBLE AWARD AND APPROVAL OF A CONTRACT FOR CITY VEHICLE FLEET MAINTENANCE OPERATIONS TO REESE & SONS TIRE AND AUTOMOTIVE, INC.

The Council unanimously approved a contract with Reese & Sons Tire and Automotive, Inc., for the city's vehicle fleet maintenance.

APPROVAL OF SECTION I. INTRODUCTION, AND SECTION 11, SOCIAL MEDIA POLICY, FOR THE CITY'S NEW INFORMATION TECHNOLOGY GUIDE

The Council unanimously approved Section I and Section II, of the city's new Social Media Policy for the new Information Technology Guide.

AWARD OF THE CONTRACT FOR LEASE PURCHASE FINANCING TO PROCURE VEHICLES AND EQUIPMENT APPROVED IN THE 2011-2012 BUDGET

The Council unanimously approved a contract for lease purchasing for vehicles and equipment approved in the 2011-2012 budget.

AUTHORIZATION FOR CITY MANAGEMENT TO TREAT THE UPCOMING HIRING PROCESS FOR THE CAT/VERDE LYNX SYSTEM AS AN INTERNAL RECRUITMENT UNDER SECTION 19 OF THE COTTONWOOD EMPLOYEE MANUAL WITH RESPECT TO NAIPTA EMPLOYEES CURRENTLY PERFORMING JOBS WITHIN THE CAT/VERDE LYNX SYSTEM; TO GIVE MANAGEMENT THE DISCRETION TO OFFER CURRENT NAIPTA EMPLOYEES HIRED THROUGH THIS PROCESS THE SAME RATES OF PAY THAT THEY ARE CURRENTLY RECEIVING FROM NAIPTA, EVEN IF THOSE RATES ARE HIGHER THAN THE MIDPOINT FOR THE POSITION; AND TO AUTHORIZE MANAGEMENT TO CREDIT THE CURRENT LEAVE BALANCES OF NAIPTA EMPLOYEES HIRED THROUGH THIS PROCESS

The Council unanimously approved the hiring process for the CAT/Verde Lynx system as an internal recruitment under Section 19 of the Cottonwood Employee Manual with respect to current NAIPTA employees performing jobs within the system. This would include allowing City management to offer incumbent NAIPTA employees hired through this process the same compensation that they are currently receiving upon transfer and to retain their current leave balances.

CLAIMS & ADJUSTMENTS

The Council unanimously approved the Claims and Adjustments as presented.

ADJOURNMENT

The regular meeting adjourned at 7:50 p.m.