

SUMMARY REPORT
OF THE COTTONWOOD CITY COUNCIL MEETING HELD MARCH 1, 2011, HELD AT 6:00 P.M.,
AT THE CITY COUNCIL CHAMBERS BUILDING, 826 NORTH MAIN STREET, COTTONWOOD,
ARIZONA.

This summary is a statement of action taken by the Cottonwood City Council at a Regular Meeting pursuant to A.R.S. § 38-431.02(D.), and is being provided as required by A.R.S. § 38-431.01(D.).

Council Members Present: Mayor Diane Joens, Vice Mayor Karen Pfeifer, Council Members, Linda Norman, Terence Pratt, and Darold Smith.

Council Members Absent: Council Members Duane Kirby and Tim Elinski.

APPROVAL OF MINUTES—REGULAR MEETING OF 12/7/10 & WORK SESSION OF 12/14/10

The Council unanimously approved the minutes as presented.

UNFINISHED BUSINESS

ORDINANCE NUMBER 570—AMENDING SECTION 11. LEAVE, OF THE CITY OF COTTONWOOD EMPLOYEE MANUAL 2007 EDITION, REVISION NUMBER I., BY DELETING SECTION 11. b. 5. LEAVE OF ABSENCE WITH PAY, AND ADDING A NEW SECTION 11. 14., LEAVE SHARING PROGRAM; SECOND & FINAL READING

The Council unanimously approved Ordinance Number 570. This ordinance adds a new section to the city's Employee Manual pertaining to a new leave sharing program to allow city employees the opportunity to assist fellow employees who have experienced personal or family catastrophic illness or injury that causes a loss of income, and deletes the current Section 11.B.5., Leave of Absence, from the manual.

The effective date of Ordinance Number 570 is March 31, 2011.

ORDINANCE NUMBER 571—AMENDING THE ZONING MAP OF THE CITY FOR A PARCEL OF LAND TOTALING APPROXIMATELY 1.19 ACRES, LOCATED ALONG THE WEST SIDE OF QUAIL TRAIL, 200 FEET NORTH OF EAST MINGUS AVENUE, APN 406-42-012B; SO AS TO CHANGE CERTAIN DISTRICT BOUNDARIES AND CLASSIFICATIONS THEREOF FROM THE PRESENT ZONING OF C-1 (LIGHT COMMERCIAL) TO PAD (PLANNED AREA DEVELOPMENT); SECOND & FINAL READING

The final reading of Ordinance Number 571 was tabled and is scheduled to be considered on March 15, 2011.

CONSENT AGENDA—The following items are considered to be routine and non-controversial by the Council and will be approved by one motion. There will be no separate discussion of these items unless a Council Member or a citizen so requests, in which case the item will be removed from the Consent Agenda and considered in its normal sequence on the Agenda.

LOCATION TRANSFER LIQUOR LICENSE APPLICATION SUBMITTED BY PETER K. NIEDERER FOR TOPSHELF LIQUORS TO BE LOCATED AT 580 EAST HIGHWAY 89A

SPECIAL EVENT LIQUOR LICENSE APPLICATIONS SUBMITTED BY LANA TOLLESON, APPLICANT FOR THE COTTONWOOD CHAMBER OF COMMERCE, FOR EVENTS TO BE HELD ON MARCH 17, APRIL 21, MAY 19, SEPTEMBER 15, OCTOBER 20, NOVEMBER 17, AND DECEMBER 8, 2011

EXTENSION OF PREMISES/PATIO LIQUOR LICENSE PERMIT FOR AN EVENT SCHEDULED FOR APRIL 9, 2011, SUBMITTED BY KATHERINE WOODS FOR KACTUS KATE'S LOCATED AT 929 NORTH MAIN STREET

The Council unanimously approved the above consent agenda items.

APPROVAL TO ENTER INTO AN AGREEMENT WITH WELLS FARGO BANK FOR ALL BANKING AND FINANCIAL SERVICES FOR THE CITY

The Council unanimously approved entering into an agreement with Wells Fargo Bank for all of the city's banking and financial services.

NEW BUSINESS—The following items are for Council discussion, consideration, and possible legal action.

PUBLIC HEARING REGARDING THE POTENTIAL DESIGNATION OF THE 10TH STREET AREA (BOUNDED ON THE NORTH BY NORTH MAIN STREET, BOUNDED ON THE EAST BY NORTH 12TH STREET, BOUNDED ON THE SOUTH BY MINGUS AVENUE, AND BOUNDED ON THE WEST BY A LINE DEFINED BY THE REAR PROPERTY LINES OF PROPERTIES GENERALLY TO THE WEST OF NORTH 10TH STREET) AS A REDEVELOPMENT AREA TO APPLY FOR COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FUNDS TO BE USED FOR THE COMPLETION OF SIDEWALKS, REPAVING A PORTION OF 10TH STREET, AND REPAIRING UTILITY LINES AND DRAINAGE FEATURES WITHIN THE ROADWAY

Max Castillo voiced concern regarding the width this section of 10th Street would end up being if sidewalks were added on both sides of this street which would result in reduced street parking available for residents. Bob Oliphant urged the Council to place a sidewalk on both sides of the street for the safety of the school children who walked through the area. Alan Montgomery and Janice Montgomery voiced concern over the drainage problem on 10th Street which affected their property, and stated they hoped the drainage problem would be taken care of with this project.

RESOLUTION NUMBER 2574—FINDING, PURSUANT TO THE REQUIREMENTS OF A.R.S. § 36-1473, THAT A REDEVELOPMENT AREA EXISTS IN THE MUNICIPALITY

The Council unanimously approved Resolution Number 2574, which finds that the redevelopment of the area described as: Bounded on the north by North Main Street, and Bounded on the east by North 12th Street, and Bounded on the south by Mingus Avenue,

and Bounded on the west by a line defined by the rear property lines of properties generally to the west of N. 10th Street, is necessary in the interest of the public health, safety, or welfare of the residents of Cottonwood.

RESOLUTION NUMBER 2575—AUTHORIZING THE SUBMISSION OF AN APPLICATION(S) FOR FISCAL YEAR 2011 STATE COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS, CERTIFYING THAT SAID APPLICATION MEETS THE COMMUNITY'S PREVIOUSLY IDENTIFIED HOUSING AND COMMUNITY DEVELOPMENT NEEDS AND THE REQUIREMENTS OF THE STATE CDBG PROGRAM, AND AUTHORIZING ALL ACTIONS NECESSARY TO IMPLEMENT AND COMPLETE THE ACTIVITIES OUTLINED IN SAID APPLICATION

The Council unanimously approved Resolution Number 2575, which authorizes the submission of a CDBG grant application for the North 10th Street reconstruction project.

RESOLUTION NUMBER 2576—ADOPTING A RESIDENTIAL ANTI-DISPLACEMENT AND RELOCATION ASSISTANCE PLAN FOR FISCAL YEAR 2011, AS REQUIRED UNDER SECTION 104(d) OF THE HOUSING AND COMMUNITY DEVELOPMENT ACT OF 1974 AS AMENDED

The Council unanimously approved Resolution Number 2576, which adopts a residential anti-displacement and relocation assistance plan for the city.

RESOLUTION NUMBER 2578—APPOINTING MARY E. HAMM AS AN ASSOCIATE CITY MAGISTRATE AND ESTABLISHING HER TERM OF OFFICE

The Council unanimously approved Resolution Number 2578, which appoints Mary E. Hamm as an associate city magistrate.

RESOLUTION NUMBER 2577—DECLARING THAT CERTAIN DOCUMENT ENTITLED SECTION 308. MEDICAL MARIJUANA FACILITIES, PERTAINING TO THE COTTONWOOD ZONING ORDINANCE, A PUBLIC RECORD

The Council unanimously approved Resolution Number 2578, which declares Section 308. Medical Marijuana Facilities, of the city's Zoning Ordinance a public record.

ORDINANCE NUMBER 572—AMENDING THE CITY OF COTTONWOOD ZONING ORDINANCE BY ADDING A NEW SECTION 308. MEDICAL MARIJUANA FACILITIES; FIRST READING

The Council held the first reading of Ordinance Number 572. The second and final reading of this Ordinance will be held on March 15, 2011.

APPROVING AN AGREEMENT WITH ROBERT COMBS, THROUGH SMARTWORKS PLUS, TO DEVELOP A PROCUREMENT DIVISION UNDER THE ADMINISTRATIVE SERVICES GENERAL MANAGER

The Council unanimously approved entering into a contract with Robert Combs, through SmartWorks Plus, to establish a Procurement Division under the Administrative Services General Manager to prepare staffing requirements, and develop guidelines and operating

procedures for the new division.

ORDINANCE NUMBER 573–AMENDING CHAPTER 10.20.040 RESTRICTED PARKING AREAS RESERVED FOR THE PHYSICALLY DISABLED, SUBSECTIONS A. AND C., OF TITLE 10, VEHICLES AND TRAFFIC, OF THE MUNICIPAL CODE; FIRST READING

The first reading of Ordinance Number 573 was held. This ordinance makes revisions to Chapter 10.20.040, Restricted Parking Areas Reserved for the Physically Disabled, Subsections A. and C., of Title 10, Vehicles and Traffic, of the Municipal Code in order to enhance the Police Department's ability to enforce parking violations involving handicap parking spaces and the hash-marked areas surrounding them.

The second and final reading of Ordinance Number 573 will be held March 15, 2011.

CLAIMS & ADJUSTMENTS

The Council unanimously approved the Claims and Adjustments as presented.

ADJOURNMENT

The regular meeting adjourned at 9:04 p.m.