

**SUMMARY MINUTES**  
**OF THE REGULAR MEETING OF THE COTTONWOOD CITY COUNCIL HELD MARCH 20, 2012,**  
**AT 6:00 P.M., AT THE CITY COUNCIL CHAMBERS BUILDING, 826 NORTH MAIN STREET,**  
**COTTONWOOD, ARIZONA.**

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This summary is a statement of action taken by the Cottonwood City Council at a Regular Meeting pursuant to A.R.S. § 38-431.02(D.), and is being provided as required by A.R.S. § 38-431.01(D.).

**Council Members Present:** Mayor Diane Joens, Vice Mayor Karen Pfeifer, Council Members Jesse Dowling, Tim Elinski, Ruben Jauregui, Linda Norman, and Terence Pratt.

PROCLAMATION—WELCOME HOME VIETNAM VETERANS DAY

Mayor Joens proclaimed March 30, 2012, as Welcome Home Vietnam Veterans Day in Cottonwood.

CALL TO THE PUBLIC

Mr. Bob Oliphant asked a number of questions pertaining to the city having bid on the Roughcut building for a new City Hall per a newspaper article in which the city manager told the reporter that the city was outbid by the Verde Valley Medical Center during the recent trustee sale for the building.

Neither the Council nor staff replied to Mr. Oliphant's questions.

APPROVAL OF MINUTES—Strategic Planning Meeting of January 23, 2012. & Regular Meeting of March 6, 2012

The Council unanimously approved the minutes with a correction to the Mayor's opening statement on page one of the January 23, 2012, minutes.

UNFINISHED BUSINESS

CONTRACT EXTENSION WITH TRAFFIC SAFETY INC. FOR CITY STREET STRIPING SERVICES

The Council unanimously approved a contract extension with Traffic Safety Inc., for city street striping services.

CONSENT AGENDA—No items.

NEW BUSINESS

AWARD OF BID FOR THE RENOVATION AND ADA (AMERICANS WITH DISABILITY ACT) UPGRADES OF THE OLD TOWN JAIL LOCATED AT 1101 NORTH MAIN STREET

The Council unanimously approved awarding the bid for the renovation and ADA upgrades of the Old Town Jail owned by the city, to JE Bowen Construction, LLC in the amount of \$50,600, subject to final review and approval of the construction contract by the City Attorney.

AMENDED SERVICE AGREEMENT WITH SMARTWORKS PLUS FOR PHASED RETIREMENT SERVICES.

The Council unanimously approved an amended service agreement with Smartworks Plus for phased retirement services to match existing Arizona Revised Statutes' requirements.

SERVICE AGREEMENT WITH EDUCATIONAL SERVICES, INC., FOR PHASED RETIREMENT SERVICES

The Council unanimously approved a service agreement with Educational Services, Inc. (ESI) for phased retirement services.

REQUEST TO DISBAND THE CITY'S SELF-INSURANCE TRUST BOARD (AKA EMPLOYEE BENEFITS TRUST BOARD)

The Council unanimously approved disbanding the city's Self-Insurance Trust Board effective March 21, 2012, and directed staff to transfer the remaining trust balance into the general fund, to be used to fund the short term disability program until the balance is expended.

CITY COUNCIL'S 2012 VISION, MISSION STATEMENT, AND STRATEGIC INITIATIVES

The Council unanimously approved the City Council's 2012 Vision, Mission Statement and Strategic Initiatives with the inclusion of working on a Cottonwood specific buy local campaign.

REQUEST FOR COUNCIL CONTINGENCY FUNDS TO BE USED FOR COMPLIMENTARY DUMPING PASSES, EMPLOYEE OVERTIME, AND OTHER OPERATIONAL EXPENSES FOR THE FIRST ANNUAL LOOKING GOOD COTTONWOOD CITY-WIDE SPRING CLEANUP

The Council unanimously approved expending up to \$5,000 of council contingency funds to be used for the first annual Looking Good Cottonwood city-wide spring cleanup.

SPECIAL EVENT LIQUOR LICENSE APPLICATION SUBMITTED BY STEVE M. WALKER, APPLICANT FOR THE YAVAPAI COLLEGE FOUNDATION, FOR AN EVENT SCHEDULED FOR APRIL 13, 2012, AT THE COTTONWOOD RECREATION CENTER LOCATED AT 150 SOUTH 6TH STREET

The Council unanimously recommended approval of the special event liquor license application for the Yavapai College Foundation for an event scheduled for April 13, 2012.

YAVAPAI/MAIN STREET QUIET TITLE ACTION - SETTLEMENT AGREEMENT WITH THE GREEN FAMILY TRUST

The Council unanimously approved a settlement agreement with the Green Family Trust, to resolve a significant ambiguity in the county's official property records regarding title to a portion of Yavapai Street as well as a strip of land fronting Main Street and affecting several Old Town properties, including City-owned property. This acquisition will also allow the city to make improvements to Yavapai Street as funding is available.

#### CLAIMS & ADJUSTMENTS

The Council unanimously approved the Claims and Adjustments as presented.

#### ADJOURNMENT

The regular meeting adjourned at 8:05 p.m.