

**SUMMARY MINUTES**  
**OF THE REGULAR MEETING OF THE COTTONWOOD CITY COUNCIL HELD MARCH 5, 2013, AT 6:00 P.M., AT THE PUBLIC SAFETY BUILDING, 191 S. 6TH STREET, COTTONWOOD, ARIZONA.**

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This summary is a statement of action taken by the Cottonwood City Council at a Regular Meeting pursuant to A.R.S. § 38-431.02(D.), and is being provided as required by A.R.S. § 38-431.01(D.).

**Council Members Present:** Mayor Diane Joens, Vice Mayor Karen Pfeifer, Council Members Jesse Dowling, Tim Elinski, Ruben Jauregui, Linda Norman and Terence Pratt.

PROCLAMATION—DECLARING MARCH 20, 2013, AS ARIZONA GIVES DAY IN COTTONWOOD

PROCLAMATION—DECLARING MARCH 30, 2013, AS WELCOME HOME VIETNAM VETERANS DAY IN COTTONWOOD

Mayor Joens declared March 20, 2013, as Arizona Gives Day in Cottonwood; and March 30, 2013, as Welcome Home Vietnam Veterans Day.

CALL TO THE PUBLIC—There were no comments from the public.

PRESENTATION—PLAQUE OF APPRECIATION FROM TOYS FOR TOTS TO THE COTTONWOOD FIRE DEPARTMENT & AIMEE AND TROY HOKE

Chris Vogler, a Toys for Tots volunteer, presented plaques of appreciation to the Cottonwood Fire Department who were accepted by Fire Chief Kuykendall, Captain Larry Dawson, Firefighters Tim Bishop and Steve Trautman; Captain Troy Hoke and his wife Aimee; and Parks & Recreation Director Richard Faust, for their volunteer work and assistance with the annual Toys for Tots campaign.

APPROVAL OF MINUTES—COUNCIL RETREAT HELD JANUARY 7, 2013, AND REGULAR MEETING OF FEBRUARY 19, 2013

The Council approved the minutes of the regular meeting of February 19, 2013, and tabled the council retreat minutes of January 7, 2013.

OLD BUSINESS

ORDINANCE NUMBER 594—AMENDING THE ZONING MAP OF THE CITY OF COTTONWOOD, ARIZONA, FOR A PARCEL OF LAND TOTALING APPROXIMATELY 105 ACRES IN SIZE (QUAIL CANYON SUBDIVISIONS, UNITS I & II;) SO AS TO CHANGE CERTAIN DISTRICT BOUNDARIES AND CLASSIFICATIONS THEREOF FROM THE PRESENT ZONING OF R-1L-70 (RESIDENTIAL/SINGLE FAMILY) TO PAD (PLANNED AREA DEVELOPMENT); SECOND AND FINAL READING

The Council approved Ordinance Number 594. This ordinance changes the existing R-1L-70 (residential/single family) zoning in the Quail Canyon subdivision, Units I and II, to Planned Area Development (PAD) with the following stipulations: 1.) That an exception is approved (subject to Sec. 424.B.15) relieving the requirement to submit a Master Development Plan

on the basis that the subdivision is already platted and fully developed and was accepted by the City as part of the annexation which occurred in 2011; and in the interest of protecting the integrity of the existing wash corridors; 2.) That the residential sites be developed in conformance with the letter of intent, dated 12-28-12; and with the associated site plan; 3.) That disclosure statements be recorded for all affected parcels and all adjoining parcels acknowledging the adjusted building envelopes. The effective date of this ordinance is April 4, 2013.

CONSENT AGENDA—None.

#### NEW BUSINESS

#### RESOLUTION NUMBERS 2686 AND 2687--APPOINTING MEMBERS TO THE CITY'S HISTORIC PRESERVATION COMMISSION

The Council approved Resolution Number 2686 appointing Annabel Sclippa, and Resolution Number 2687 appointing Marie Palowoda, to the Historic Preservation Commission.

#### APPROVAL OF A JOB ORDER CONTRACTING BID SUBMITTED BY ARIZONA NORTHERN EQUIPMENT FOR RAILROAD WASH DRAINAGE IMPROVEMENTS

The Council approved the bid submitted by Arizona Northern Equipment in the amount of \$222,000, which includes the add/alternate, for Railroad Wash drainage improvements along the west side of Willard Street from the south entrance of the Verde Valley Medical Center southward almost to 89A.

#### APPROVING AN INTERGOVERNMENTAL AGREEMENT WITH THE ARIZONA STATE PARKS BOARD FOR IMPROVEMENTS TO A PARCEL OF PROPERTY OWNED BY ARIZONA STATE PARKS LOCATED BY THE JAIL TRAIL

The Council authorized the city to enter into an intergovernmental agreement with the Arizona State Parks Board for construction and maintenance of the parking lot on Arizona State Parks property near the Old Town Jail, and authorized Mayor Joens to execute the agreement on the city's behalf, subject to approval of the final form of the agreement by the City Attorney.

#### REQUEST FROM THE BOYS & GIRLS CLUB FOR POSSIBLE FUNDING BY THE CITY.

The direction of the majority of the council was for the Boys & Girls staff to work with city staff to discuss their financial situation and bring information back to the council at their March 19, 2013, regular meeting so the Council can look at the Boys and Girls Club's and the city's budgets and make a decision regarding their request for city funding.

#### APPROVAL OF THE COUNCIL'S 2013 VISION AND MISSION STATEMENT & STRATEGIC INITIATIVES

The Council approved their 2013 Strategic Initiatives with the recommended changes made

by the Mayor.

#### APPROVAL OF THE RULES AND REGULATIONS & FEES FOR THE COTTONWOOD COMMUNITY GARDEN

The Council approved the Cottonwood Community Garden Rules & Regulations and Fees, and appointed the City Clerk, Marianne Jiménez, as the garden manager.

#### CLAIMS & ADJUSTMENTS

The Council approved the Claims and Adjustments as presented.

EXECUTIVE SESSION- ANNUAL REVIEW OF THE CITY MANAGER-PURSUANT TO A.R.S. §38-431.03.(A)(1) DISCUSSION OR CONSIDERATION OF EMPLOYMENT, ASSIGNMENT, APPOINTMENT, PROMOTION, DEMOTION, DISMISSAL, SALARIES, DISCIPLINING OR RESIGNATION OF A PUBLIC OFFICER, APPOINTEE OR EMPLOYEE OF ANY PUBLIC BODY, EXCEPT THAT, WITH THE EXCEPTION OF SALARY DISCUSSIONS, AN OFFICER, APPOINTEE OR EMPLOYEE MAY DEMAND THAT THE DISCUSSION OR CONSIDERATION OCCUR AT A PUBLIC MEETING; THE COUNCIL MAY VOTE TO CONVENE INTO EXECUTIVE SESSION SUBJECT TO THE CITY MANAGER'S RIGHT TO COMPEL THE COUNCIL TO DISCUSS THIS MATTER IN OPEN MEETING

The City Manager, Doug Bartosh, requested his review be conducted under executive session.

After the executive session, there was no further discussion in the open meeting.

#### ADJOURNMENT

The regular meeting adjourned at 9:47 p.m.