

**SUMMARY MINUTES**  
**OF THE REGULAR MEETING OF THE COTTONWOOD CITY COUNCIL HELD AUGUST 7, 2012, AT 4:00 P.M., AT THE CITY COUNCIL CHAMBERS BUILDING, 826 N. MAIN STREET, COTTONWOOD, ARIZONA.**

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This summary is a statement of action taken by the Cottonwood City Council at a Regular Meeting pursuant to A.R.S. § 38-431.02(D.), and is being provided as required by A.R.S. § 38-431.01(D.).

**Council Members Present:** Vice Mayor Karen Pfeifer, Council Members Jesse Dowling, Tim Elinski, Ruben Jauregui, Linda Norman, and Terence Pratt.

**Council Members Absent:** Mayor Diane Joens

CALL TO THE PUBLIC– This portion of the agenda is set aside for the public to address the Council regarding an item that is not listed on the agenda for discussion. However, the Council cannot engage in discussion regarding any item that is not officially listed on the agenda for discussion and/or action (A.R.S. §38-431.02.H.) Comments are limited to a 5 minute time period.

PRESENTATION OF A PLAQUE OF APPRECIATION TO THE CITY FROM THE VERDE VALLEY MARINE CORPS LEAGUE FOR THE CITY’S SUPPORT OF THE TOYS FOR TOTS CAMPAIGNS

Vice Mayor Pfeifer showed the plaque the city was given by the Marine Corps League for the city’s support of the Toys for Tots campaigns.

EMPLOYEE QUARTERLY SAFETY AWARD—TOM HALL, BUILDING INSPECTOR

Mr. Hall was presented a plaque and check for being selected to receive the second quarter Employee Safety Award.

APPROVAL OF MINUTES—Special Meetings of 7/10/12 and 7/17/12, Work Session of 6/28/12, and Regular Meeting of 7/17/12

The Council unanimously approved the minutes.

*Comments regarding items listed on the agenda are limited to a 5 minute time period per speaker.*

UNFINISHED BUSINESS—None.

CONSENT AGENDA—The following items are considered to be routine and non-controversial by the Council and will be approved by one motion. There will be no separate discussion of these items unless a Council Member or a citizen so requests, in which case the item will be removed from the Consent Agenda and considered in its normal sequence on the Agenda.

WINE FESTIVAL LIQUOR LICENSE APPLICATION SUBMITTED BY LISA NEIDEFFER-RHODES.

APPLICANT FOR ARIZONA STRONGHOLD VINEYARDS, FOR AN EVENT SCHEDULED FOR AUGUST 25, 2012, AT THE OLD TOWN ACTIVITY PARK

SPECIAL EVENT LIQUOR LICENSE APPLICATION SUBMITTED BY LISA PENDER, APPLICANT FOR THE OLD TOWN ASSOCIATION, FOR A BEER GARDEN AT 1042-1044 NORTH MAIN STREET AS PART OF THE THUNDER VALLEY RALLY SCHEDULED FOR SEPTEMBER 14 & 15, 2012

SPECIAL EVENT LIQUOR LICENSE APPLICATION SUBMITTED BY GREGORY LUCKEY, APPLICANT FOR SEDONA PRIDE, FOR AN EVENT SCHEDULED FOR SEPTEMBER 29, 2012, AT THE OLD TOWN ACTIVITY PARK

SPECIAL EVENT LIQUOR LICENSE APPLICATION SUBMITTED BY CYNTHIA FOX, APPLICANT FOR THE VERDE VALLEY CONCERT ASSOCIATION, FOR AN EVENT SCHEDULED FOR SEPTEMBER 15, 2012, AT COUNTRY BANK LOCATED AT 597 EAST STATE ROUTE 89A

RESOLUTION NUMBER 2654—APPROVING A SERVICE AGREEMENT WITH MINGUS UNION HIGH SCHOOL DISTRICT #4, FOR THE SERVICES OF A SCHOOL SAFETY OFFICER TO BE PROVIDED BY THE COTTONWOOD POLICE DEPARTMENT

RESOLUTION NUMBER 2655—APPROVING A SERVICE AGREEMENT WITH THE COTTONWOOD-OAK CREEK SCHOOL DISTRICT, FOR THE SERVICES OF A SCHOOL SAFETY OFFICER TO BE PROVIDED BY THE COTTONWOOD POLICE DEPARTMENT

The Council unanimously approved the Consent Agenda items.

NEW BUSINESS—The following items are for Council discussion, consideration, and possible legal action.

RIVERFRONT WATER RECLAMATION FACILITY—CANCELLATION OF THE DESIGN-BUILD AGREEMENT WITH PCL CONSTRUCTORS; AUTHORIZING WOOD/PATEL & ASSOCIATES TO CONTINUE DEVELOPING PLANS UNDER THE EXISTING CONTRACT WITH THE CITY FOR UTILITY ENGINEERING SERVICES; AND AUTHORIZING STAFF TO ISSUE A REQUEST FOR QUALIFICATIONS FOR A CONSTRUCTION-MANAGER-AT-RISK TO WORK WITH WOOD/PATEL TO COMPLETE THE DESIGN AND CONSTRUCTION OF THE FACILITY

The Council moved to terminate the design build agreement with PCL pursuant to Section 12.3 of that agreement; and to authorize Wood/Patel to complete the design of the Riverfront water reclamation facility under the existing contract between that firm and the city for utility engineering services; and to authorize city staff to issue a request for statements of qualifications in accordance with A.R.S. 34-603 for a construction-manager-at-risk to construct the facility within the city's stated budget of \$8.5 million.

RESOLUTION NUMBER 2651—APPOINTING JANIE B. RANDALL AS AN ASSOCIATE CITY MAGISTRATE AND ESTABLISHING HER TERM OF OFFICE

The Council unanimously approved Resolution Number 2651, which appoints Janie B.

Randall as an associate magistrate for the city for a two year term.

RESOLUTION NUMBER 2652—APPOINTING ANNA M. KIRTON AS A CIVIL TRAFFIC VIOLATION HEARING OFFICER AND ESTABLISHING HER TERM OF OFFICE

The Council unanimously approved Resolution Number 2652, which appoints Anna M. Kirton as a civil traffic violation hearing officer for a two year term.

RESOLUTION NUMBER 2653—DECLARING FOR PURPOSES OF SECTION 1.150-2 OF THE FEDERAL TREASURY REGULATIONS, OFFICIAL INTENT TO BE REIMBURSED IN CONNECTION WITH CERTAIN CAPITAL EXPENDITURES RELATING TO THE MINGUS AVENUE RECONSTRUCTION AND ROUNDABOUT PROJECT FROM WILLARD STREET TO STATE ROUTE 89A

The Council unanimously approved Resolution Number 2653, which ensures all funds used for the Mingus Avenue reconstruction project, from various city funds (general fund, highway user revenue funds, enterprise fund, and capital improvement fund) are reimbursed when the city secures a financing mechanism from proceeds of a bond or other financing instrument for the project.

SUPPLEMENTAL BENEFIT PROGRAM FOR PUBLIC SAFETY OFFICERS

The Council approved, with a dissenting vote by Council Member Elinski, a supplemental benefit program for public safety officers, and to place on the next regular meeting agenda have the consideration of adding the rest of the employees (non public safety) to the program.

AWARD OF BID FOR CITY FACILITIES CUSTODIAL/JANITORIAL MAINTENANCE SERVICES

The Council unanimously approved awarding the bid for custodial/janitorial maintenance services for all city facilities to WEC Enterprises LLC in the amount of \$217,860.

REQUEST FROM THE COTTONWOOD CHAMBER OF COMMERCE FOR WAIVER OF SECTION 9.12.030 A., ALCOHOLIC BEVERAGES, OF THE MUNICIPAL CODE, IN ORDER TO SERVE AND SELL BEER & WINE AT THE COTTONWOOD KIDS PARK LOCATED AT 350 SOUTH 12TH STREET, FOR THE RHYTHM & RIBS EVENT SCHEDULED FOR SEPTEMBER 22, 2012

Vice Mayor Pfeifer and Council Member Pratt declared a conflict of interest on this item as the Vice Mayor is employed by the Chamber and Council Member Pratt serves as a member of the Chamber Board.

The Council approved waiving Section 9.12.030 A. Alcoholic Beverages, of the Municipal Code in order for the Chamber of Commerce to serve and sell beer and wine at the city's Cottonwood Kids Park for the Rhythm and Ribs event scheduled for September 22, 2012.

SPECIAL EVENT LIQUOR LICENSE APPLICATION SUBMITTED BY LANA TOLLESON, APPLICANT FOR THE COTTONWOOD CHAMBER OF COMMERCE FOR THE RHYTHM & RIBS EVENT

SCHEDULED FOR SEPTEMBER 22, 2012, AT THE COTTONWOOD KIDS PARK LOCATED AT  
350 SOUTH 12TH STREET

Vice Mayor Pfeifer and Council Member Pratt also declared a conflict of interest on this item as the Vice Mayor is employed by the Chamber and Council Member Pratt serves as a member of the Chamber Board

The Council approved the Special Event Liquor License Application for the Cottonwood Chamber of Commerce for the Rhythm & Ribs event scheduled for September 22, 2012, at the Cottonwood Kids Park.

CLAIMS & ADJUSTMENTS

The Council unanimously approved the Claims and Adjustments as presented.

ADJOURNMENT

The regular meeting adjourned at 5:17 p.m.