

COTTONWOOD MUNICIPAL COURT

665 East Mingus Avenue
Cottonwood, Arizona 86326
(928) 634-7537
(928) 634-7864 fax

www.cottonwoodaz.gov/court

EFFECTIVE JANUARY 1, 2015
IMPORTANT - READ FIRST

The charges on your citation indicate whether they are civil traffic offenses or criminal traffic offenses. **IF ANY CHARGES ARE CRIMINAL OR CRIMINAL TRAFFIC, YOU MUST APPEAR AT THE DATE AND TIME LISTED AT THE BOTTOM OF YOUR CITATION, OR AN ARREST WARRANT MAY BE ISSUED.**

If the charges on your citation are **all civil traffic**, you have three options how to proceed:

1. You may attend Defensive Driving School for a moving violation.
2. You may deny responsibility and request a hearing.
3. You may admit responsibility and pay the fine by mail, in person, or by the web/internet.

The appearance date on your citation is NOT a hearing date. It is the last day to contact the Court regarding your decision to attend defensive driving school, pay your fine, or contest the charges.

Failure to respond to a civil traffic citation on or before the appearance date may result in a default judgment being entered against you, Motor Vehicle Division suspending your driving privilege, referral to collections, registration renewal hold and tax/lottery interception. If you are a resident of another state, failure to respond could result in the suspension of your driver's license in your home state under the Non Resident Violator Compact. In addition, a civil traffic default fee of \$50.00 will be added per C.C.C 2.40.070.

NOTE: The appearance date on your citation is the last day that you can appear to pay your citation without paying a late fee of \$20.00. You can appear on or before the date on your citation.

OPTION #1: DEFENSIVE DRIVING

You may be eligible to have a civil traffic moving violation dismissed by attending Defensive Driving School. You may be eligible **if**:

1. You have not attended a Defensive Driving School within the past twenty-four months, **AND**
2. Your civil traffic citation charges a moving violation, **AND**
3. Your violation did not involve a collision in which any person was seriously injured or killed.

If you are eligible and choose to attend a defensive driving school, you must complete the class seven days prior to your scheduled court appearance date.

If you successfully complete Defensive Driving School, the violation will be dismissed, you will not have to pay a fine to the Court, and the Motor Vehicle Division will not assess any points on your driving record.

To enroll in a Certified Defensive Driving Program contact:
1-888-334-5565 or
<http://www.azdrive.com>

WARNING:

If you've been cited for **violating ARS 28-645A3a, ARS 28-647.1** OR if you are **under age 18** and have been cited for a first offense, you may be eligible to attend Defensive Driving School and have the violation dismissed. If you choose not to attend Defensive Driving School or are not eligible, and you are found responsible, you will be ordered to attend Traffic Survival School by MVD when they receive notice of the conviction.

Effective 08/25/04, holders of CDL licenses are no longer eligible for Defensive Driving School. Please note that this law applies to **all CDL license holders**, regardless of whether or not they are driving commercially when they receive their citation.

OPTION #2: REQUEST A HEARING

COMPLETE THE FOLLOWING IF:

- You are pleading not responsible, AND
- You wish to schedule a hearing date AND
- You are giving up the option of attending a Defensive Driving class and having your ticket dismissed.

1. Complete and sign the following:

CITATION NO. _____

I REQUEST A HEARING TO CONTEST THE FOLLOWING CHARGE(S):

CHARGE A: _____

CHARGE B: _____

CHARGE C: _____

CHARGE D: _____

CHARGE E: _____

Signature _____

Name _____

Address _____

Telephone _____

2. Check one box:
 - I WILL be represented by an attorney.
 - I WILL NOT be represented by an attorney.
3. Place this insert, along with a copy of your citation, in the envelope provided and mail it to the Court. Be sure to put correct postage on the envelope. Your request for hearing must be received by the Court before the court date listed at the bottom of your citation.
4. You will be notified by mail of your hearing date. FAILURE TO APPEAR FOR HEARING COULD RESULT IN A DEFAULT JUDGMENT ENTERED AND FURTHER PENALTIES (see Column 1).

OPTION #3: PAY FINE BY MAIL

1. READ AND SIGN THE STATEMENT BELOW:
I hereby waive my right to a hearing and enter a plea of responsible for the following charge(s) on the citation (refer to the FINE SCHEDULE column):

CITATION NO. _____

CHARGE	FINE
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
LATE PAYMENT FEE*	\$ _____
COURT ENHANCE FEE**\$	+ 40.00

TOTAL AMOUNT ENCLOSED
\$ _____

Signature _____

Name _____

Address _____

Telephone _____

2. List each violation from your citation that you are admitting responsibility for. You may pay fine by mail with a cashier's check/money order, payable to "Cottonwood Municipal Court". **DO NOT SEND CASH OR PERSONAL CHECK THROUGH THE MAIL.**

3. Place this insert, along with your payment in the envelope provided and mail it to the Court. Be sure to put correct postage on the envelope.

***YOUR PAYMENT MUST BE RECEIVED BY THE COURT DATE LISTED AT THE BOTTOM OF YOUR CITATION, OR YOU WILL BE ASSESSED A \$20.00 TIME PAYMENT FEE.**

****The \$40.00 court enhancement fee must be added to each citation per C.C.C. 2.40.090. (Rev. 8/11/10)**

OPTION #4: PAY BY OTHER METHOD

IN PERSON:

You may appear in person at the Cottonwood Municipal Court to arrange your ticket. The Court is located at **665 E. Mingus Avenue, Cottonwood, Arizona**, and payments are accepted between 8:00 a.m.-Noon or 1:00p.m.- 4:30 p.m., Monday through Friday, except holidays. Payments for the exact amount are accepted by cash, cashier's check, money order. Payments by debit or credit card are accepted (service fees are added as an additional charge).

ONLINE PAYMENTS:

Payments can be made online by debit or credit card (service fees are added as an additional charge) at the court's website.

www.cottonwoodaz.gov/court

BY TELEPHONE:

Payments can be made by telephone with a debit or credit card (service fees are added as an additional charge).

Call the payment line at (877) 685-4496.

**¹NO INSURANCE CITATIONS
ARS Sec. 28-4135 (a) (b) or (c)
(Effective 11/24/09)**

1st conviction - \$950.00 fine and 3 month suspension of driver's privilege, vehicle registration and plates
2nd conviction - \$1,408.00 fine and 6 month suspension of driver's privilege, vehicle registration and plates.
3rd conviction - \$1,865.00 fine and 1 year suspension of driver's privilege, vehicle registration and plates.

* If you provide proof that you had valid insurance on the vehicle at the time citation was issued, the court will dismiss the charge.
* If you can't provide valid insurance or did not have insurance on the vehicle at the time the citation was issued, the Court may reduce the fine to \$115.00 and waive the suspensions with proof of six month insurance purchase on the vehicle and an MVD printout showing no insurance violation convictions within the past 24 months or not more than one violation within the past 36 months.

FINE SCHEDULE

Amounts listed below are Bond/Deposits. If the violation code is not listed, you must contact the Court for further instructions. Fines listed below DO NOT include mandatory \$40 court enhancement fee.

Violations in the Fine Schedule below are moving violations eligible for Defensive Driving School.

28-651.....180.00	28-710A.....218.00
28-701A failure to control speed to avoid collision.....180.00	28-710B.....318.00
28-701A (without an accident)	28-751 thru752.....180.00
1-10 mph over limit.....130.00	28-792.....120.00
11-15 mph over limit.....180.00	28-815D.....180.00
16-20 mph over limit.....280.00	28-855.....180.00
21-25 mph over limit.....380.00	28-857A1, A2
26+ mph over limit.....492.00	1 st Offense.....493.00
28-702.01C (over 65 mph in 55 zone)	2 nd Offense.....1408.00
11-15 mph over limit...180.00	3 rd Offense..... 1865.00
16-20 mph over limit.....280.00	28-644A1.....180.00
21-25 mph over limit...380.00	28-771 thru 775.....180.00
26+ mph over limit.....492.00	

Violations in the Fine Schedule below are NOT eligible for Defensive Driving School.

28-907.....127.00	28-2533A.....584.00
If child passenger restraint receipt is produced fine will be suspended.	28-3151A.....127.00 with proof of current License.....81.00
28-909.....53.00	28-3169A.....127.00 dismiss w/proof of current license
28-2153A, B1 or B2	28-3154 thru 3157...127.00
28-2158C.....120.00 with proof of current registration.....95.00	28-3475.....180.00
28-2532.....587.00 with proof of current registration.....127.00	28-4135.....see panel on left ¹
	28-4139.....493.00
	28-702.01A.....62.00

(Fines listed above do not include mandatory \$40 court enhancement fee)