

I. Purpose

The City of Cottonwood establishes funds for the convenience of making change in conjunction with collecting City revenues.

II. Procedure

The following change funds have been established for the purpose of making change only:

Department/Location

Finance Dept. (main register)	\$200.00
City Hall.....	\$100.00
Police Department.....	\$55.00
Pool.....	\$100.00
Library (3)	\$18.00
Planning and Zoning	\$50.00
Court	\$75.00
River Front Concession	\$150.00

III. Change funds shall be randomly audited by the Finance Department on an annual basis, and the findings forwarded to the General Manager and City Manager.