



Job Description
Job Code: 160PT

FIREFIGHTER (PART-TIME)

DEFINITION: Under general supervision, responds to emergency calls for assistance from the public and participates in fire suppression, emergency medical treatment, rescue, hazardous material incident mitigation and special operations; and performs related duties as assigned.

CLASSIFICATION: This is a non-exempt, part-time, temporary, at-will position. This is an "on-call" position. This position is not eligible for benefits other than participation in the Cottonwood Fire Department Alternative Firefighter Pension Program.

ESSENTIAL FUNCTIONS: Essential functions, as defined under the Americans with Disabilities Act, may include the following tasks, knowledge, skills and other characteristics. This list is ILLUSTRATIVE ONLY, and is **not** a comprehensive listing of all functions and tasks performed by incumbents of this classification.

TASKS:

Working in an "on-call" capacity, incumbents provide relief firefighter shift coverage in accordance with fire department policies and procedures. Utilizing a rotational assignment procedure, incumbents may be offered shift coverage opportunities as they become available. Shift assignments may be up to 24 hours in duration.

Duties during an assigned shift may include any or all of the following:

Responds to emergency calls for assistance from the public and participates in fire suppression, emergency medical treatment, rescue, hazardous materials incident mitigation and special operations.

Assists with fire prevention inspections, pre-emergency planning and public education activities.

Participates in non-emergency duties. Non-emergency duties may include vehicle maintenance to ensure all apparatus are in working order for any emergency, preventive maintenance on equipment in accordance with department standards, maintaining cleanliness of apparatus and equipment. Assists with the scheduled maintenance and testing of fire pumps, hoses, ladders, hand and power tools, and various other related pieces of equipment.

Maintains the fire station by performing minor repairs and daily cleaning of the station. Assists in maintaining equipment inventory.

Participates in job related training. Maintains physical fitness to department standards and participates in annual physical fitness assessment. Assists Fire Officers, Engineers and Firefighters in various activities related to meeting Fire Department goals and objectives.

KNOWLEDGE, SKILLS, AND OTHER CHARACTERISTICS:

Knowledge of the principles and practices of emergency response operations
Knowledge of the operation, maintenance, and cleaning of fire apparatus and equipment
Knowledge of standard operating procedures in the Fire Department

Firefighter – (Part-time), Continued

Knowledge of team dynamics and skill in operating in a team based environment
Skill in developing and maintaining effective interpersonal relations
Skill in analyzing data and drawing valid conclusions
Skill in setting priorities to meet deadlines
Skill in oral and written communications

PHYSICAL REQUIREMENTS: Work involved in this classification includes exposure to major hazards during the suppression and prevention of fires, mitigation of hazardous materials, emergency medical/rescue and disaster response. Must successfully complete job related physical agility testing. Must pass medical physical by Fire Department physician.

MINIMUM QUALIFICATIONS: Requires a high school diploma or G.E.D. Requires valid Arizona State FF II certification (or valid IFSAC FF II certification) and current Arizona EMT certification. Also requires Hazardous Materials First Responder certification (meeting OSHA 1910.120 requirements). Must possess a valid Arizona Driver's license.

DESIRABLE QUALIFICATIONS: Current Arizona Paramedic certification. Fire Science degree from accredited college. Fire apparatus operation training and experience. Bilingual in English/Spanish. Computer usage knowledge and skills.