

## Temporary Signs for Businesses and Special Events

Additional sign types and regulations can be found in the zoning ordinances, Sections 307 (Temporary Use Permits) and 405 (signs). A summary of several common type of temporary signs is included here:

**Temporary Sales Events:** Temporary signs for sales events are allowed with a temporary use permit. Must be located on a developed commercial property, and limited to 4 times a year no more than 7 days with in a 30 day period

**Special Event Signs:** Allowed with a valid Temporary Use permit, installed no more than 10 days before the event limited to the event site only.

**Real Estate Signs:** One sales sign limited to six feet sq. in size is allowed in front of sales property only.

**Yard Sale Signs:** Off-premise yard sale signs are not allowed and may be removed from street and sidewalk locations where they create a safety hazard or have excessive size, number or duration.

**New Project Identifications Sign:** One freestanding sign per Street (40 sq. ft. Max) allowed for approved new commercial project for up to one year

## City Codes and Ordinances

Information regarding property development regulations can be found in the Cottonwood Municipal Code and Zoning Ordinance.

[www.cottonwoodaz.gov](http://www.cottonwoodaz.gov)

### Summary of Key Regulations

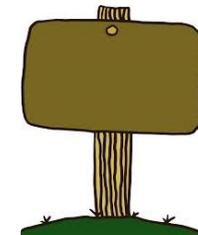
- All temporary signs installed within the City of Cottonwood are subject to regulations.
- Some types of temporary signs require permits; some types are exempt from permits but still must meet requirements or they may be subject to removal.
- Informal temporary or portable signs are not allowed to be located on public sidewalks or within the public street, except for certain types of hand held commercial signs or portable signs on wide sidewalks which require a permit in every case. All other signs located in the street right-of-way are subject to removal
- Do not block sidewalks
- Do not attach to utility poles, traffic signs or mechanical equipment
- Do not locate on private property without permission and proper approvals

### City of Cottonwood Community Development

111 N. Main Street  
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## What are the Temporary And Portable Sign Regulations?



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## Introduction:

The City of Cottonwood requires permits for most types of signs, with a few exceptions, as indicated in the Zoning Ordinance. Signs must be structurally sound and observe all other requirements, including, but not limited to the following **(It is not a complete list)** :

- Well Maintained appearance
- No flashing lights or animation
- Do not block traffic visibility
- Do not block sidewalks
- Required permits obtained and fees paid

Standards for temporary and portable Signs can be found in the Cottonwood Zoning Ordinance:

**Section 405 Signs and Section 307 Temporary Use Permits** to be found on the City Website

[www.cottonwoodaz.gov](http://www.cottonwoodaz.gov) under the codes policy and plans tab under Zoning code

## Banner Regulations:

**Banners are not allowed for General Commercial Signage.**

Banners may be permitted for an approved Temporary Use with an approved

temporary sign permit, subject to time and size regulations for:

- Special Sales Events and Grand Openings
- Civic Events



## A-Frame Signs:

One (1) A-Frame Sign May be allowed with a valid permit for each business to be located directly in front of the business on the business property and limited to 3 feet in height by 2 feet in width. May not block sidewalk or traffic visibility .



## Hand-Held & Walking Sign

Maximum one (1) Hand held sign or walking sign may be allowed for each business located directly in front of the business. Max 8 feet in height. May not create traffic safety hazard. Permit required

## Temporary Promotional Signs:

Balloons, flags, pennants and other types of promotional displays are generally prohibited. These types of signs may be considered for limited use for approved temporary uses or for special events, subject to a obtaining a Temporary Use Permit .

## Exceptions:

Certain signs do not require a permit but still must meet maximum size requirements. Allowable duration and location requirements:

- Grand openings & re-openings
- Going out of Business Sales.
- Campaign and Political Signs.
- Property Sales and Rental Signs.
- Charity Fundraising Signs.
- Utility and Governmental Signs

## Prohibited Temporary Signs:

- Off-Premise Advertising Signs
- Sign attached to Utility Poles and Traffic Control devices
- Balloons, Flags, Pennants, Moving Signs

Any Questions about Portable & Temporary Signs

Please Contact:

**Cottonwood Community Development**

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