



City of Cottonwood, Arizona

NOTICE OF FORMAL SOLICITATION

SOLICITATION TYPE:
COMMODITY/SERVICE SOUGHT:

SOLICITATION INVITATION NO.:
BID DUE DATE AND TIME:
LOCATION:

INVITATION FOR BIDS
Partial Demolition and Remodel the Cottonwood Council Chambers Building
2013-PW-06
November 1, 2012 at 4:00 pm local Arizona time
City of Cottonwood
Administrative Services Department
Purchasing Division
816 N. Main Street
Cottonwood, Arizona 86326

Pursuant to Arizona Revised Statutes Section 34-201, notice is hereby given that the City of Cottonwood ("City") will accept bids with the intention of entering into a contract for the partial demolition and remodel of the Council Chambers building located at 826 North Main Street, Cottonwood, Arizona, (the "Project").

Bids shall be enclosed in a sealed envelope clearly identified as **Partial Demolition and Remodel of the Council Chambers Building - 826 North Main Street**. The name and address of the entity submitting the Bid shall also be clearly marked on the sealed envelope. It is the sole responsibility of the entity submitting the bid to see that his/her bid is received at the proper time. The bid shall be submitted to the **City of Cottonwood, Purchasing Division, 816 N Main Street, Cottonwood, AZ 86326 by 4:00 PM on Thursday, November 1, 2012**, at which time all bids shall be opened and the name of each Bidder and the amount of its bid shall be publicly read. Late bids will not be considered and will be returned unopened.

Contractors desiring to submit bids may obtain PDF versions of the plans and specifications and other information pertaining to the Project via email by contacting the Purchasing Division at (928) 340-2714. Hard copies may be picked up from the **City of Cottonwood, Purchasing Division, 816 N Main Street, Cottonwood, AZ 86326**. Documents can also be obtained through the Public Purchase website at www.publicpurchase.com.

A pre-bid meeting will be held on Tuesday, October 23, 2012, at 10:00 a.m. at the project site located at 826 North Main Street, Cottonwood, Arizona, 86326. **This meeting is mandatory, it is required that all bidding firms have a representative attend.**

Every bid shall be accompanied by a certified check, cashier's check or surety bond for ten percent (10%) of the amount of the bid as a guarantee that if selected, the Bidder will enter into a contract to construct the Project in accordance with the plans and specifications. Any surety bond submitted in compliance with this requirement shall be executed by a surety company or companies holding a certificate of authority to transact surety business in this state issued by the director of the Department of Insurance pursuant to Arizona Revised Statutes Title 20, Chapter 2, Article 1; shall follow the form prescribed in Arizona Revised Statutes Section 34-201; and all liabilities on the bond shall be determined in accordance with that section as if it were copied at length therein.

The City of Cottonwood will select a vendor based on the lowest responsible and responsive bid. In accordance with Arizona Revised Statutes Section 34-201(A) (4), the City reserves the right to reject any or all bids or to withhold the award for any reason the City determines.

Publish Date: Verde Independent – Sunday, October 14, 2012 and Sunday, October 21, 2012

PUBLISHERS AFFIDAVIT REQUIRED