



# City of Cottonwood, Arizona

## NOTICE OF FORMAL SOLICITATION

**SOLICITATION TYPE:**  
**COMMODITY/SERVICE SOUGHT:**  
**SOLICITATION INVITATION NO.:**  
**BID DUE DATE AND TIME:**  
**LOCATION:**

**INVITATION FOR BIDS**  
**Fabrication and Erection Of One (1) Powder Coated Bolted Steel Reclaimed Water Storage Tank**  
**2016-PW-10**  
**Tuesday, May 24, 2016 at 10:00 AM local Arizona time**  
**City of Cottonwood**  
**Administrative Services Department**  
**Purchasing Division**  
**816 N. Main Street**  
**Cottonwood, Arizona 86326**

Pursuant to Arizona Revised Statutes Section 34-201, notice is hereby given that the City of Cottonwood (“City”) will accept bids with the intention of entering into a contract with a firm capable of fabricating and erecting one (1) new steel bolted reclaimed water tank including the installation of fusion bonded powder coating systems, (the “Project”). Complete specifications are included in the solicitation package which can be obtained from the City of Cottonwood Purchasing Division located at 816 N Main Street, Cottonwood, AZ 86326. Specifications can also be received via email by calling the Purchasing Manager at (928) 340-2714 or on the Public Purchase website at [www.publicpurchase.com](http://www.publicpurchase.com).

Bids shall be enclosed in a sealed envelope clearly identified as **Fabrication and Erection Of One (1) Powder Coated Bolted Steel Reclaimed Water Storage Tank**. The name and address of the entity submitting the Bid shall also be clearly marked on the sealed envelope. It is the sole responsibility of the entity submitting the bid to see that his/her bid is received at the proper time. The bid shall be submitted to the **City of Cottonwood, Purchasing Division, 816 N Main Street, Cottonwood, AZ 86326 by the time and date listed above**, at which time all bids shall be opened and the name of each bidder and the amount of its bid shall be publicly read. Late bids will not be considered and will be returned unopened. Bid’s “faxed” or emailed to the City shall not be accepted.

There will not be a Pre-Bid Conference for this solicitation.

Every bid shall be accompanied by a certified check, cashier’s check or surety bond for ten percent (10%) of the amount of the bid as a guarantee that if selected, the bidder will enter into a contract to construct the Project in accordance with the plans and specifications. Any surety bond submitted in compliance with this requirement shall be executed by a surety company or companies holding a certificate of authority to transact surety business in this state issued by the director of the Department of Insurance pursuant to Arizona Revised Statutes Title 20, Chapter 2, Article 1; shall follow the form prescribed in Arizona Revised Statutes Section 34-201; and all liabilities on the bond shall be determined in accordance with that section as if it were copied at length therein.

The City of Cottonwood will select a vendor based on the lowest responsible and responsive bid. In accordance with Arizona Revised Statutes Section 34-201(A) (4), the City reserves the right to waive informalities in any bid and to reject any or all bids in whole or in part with or without cause and/or to accept the bid that, in its judgment, will be in the best interest of the City. The City reserves the right to reject any conditional bid and will normally reject those which make it impossible to determine the intent of the bid. All bidders must fully understand the “all inclusive” nature of the City’s work scope request and must therefore structure their bid to eliminate contingency pricing.

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**PUBLISHERS AFFIDAVIT REQUIRED**