



City of Cottonwood, Arizona

NOTICE OF FORMAL SOLICITATION

**SOLICITATION TYPE:
SERVICES SOUGHT:**

**REQUEST FOR QUALIFICATIONS / COST PROPOSALS
Misdemeanor Prosecution, Code Enforcement, and Related
Professional Services**

**SOLICITATION INVITATION NO.:
RESPONSE DUE DATE AND TIME:
LOCATION:**

**214-LS-01
September 10th, 2014 at 3:00 pm local Arizona time
City of Cottonwood
Administrative Services Department
Purchasing Division
816 N. Main Street
Cottonwood, Arizona 86236**

The City of Cottonwood is soliciting qualifications and experience (responses) from persons or firms capable of Misdemeanor Prosecution, Code Enforcement, and Related Professional Services

Solicitation documents are available by email by contacting the Purchasing Division at (928) 340-2714 or hard copies can be picked up at the City of Cottonwood, Administrative Services Department located at 816 N Main Street, Cottonwood, AZ 86326. Documents can also be obtained through the Public Purchase website at www.publicpurchase.com.

Responses to this solicitation will be received by the Purchasing Division, City of Cottonwood, 816 N. Main Street, Cottonwood, Arizona 86236, until the time and date cited above. Responses received by the correct time and date will be opened publicly at the Purchasing Division Office.

Responses must be in the actual possession of the Purchasing Division Office and stamped by a member of the Administrative Services staff on or prior to the exact time and date indicated above. Late responses or unsigned responses **will not** be considered under any circumstances.

Responses must be submitted in a sealed envelope with the solicitation invitation number and the Applicant's name and address clearly indicated on the envelope. All responses must be completed in ink or typewritten. Additional instructions for preparing your responses are provided on the following pages.

Publish Date: Verde Independent – Sunday, August 24th, 2014 and Sunday, August 31st, 2014

PUBLISHERS AFFIDAVIT REQUIRED