

**CITY OF COTTONWOOD  
NOTICE OF REQUEST FOR QUALIFICATIONS**

**CONSTRUCTION MANAGER AT RISK SERVICES  
FOR  
RIVERFRONT WATER RECLAMATION FACILITY**

Notice is hereby given that the City of Cottonwood, (hereinafter referred to as “City”) is soliciting Statements of Qualifications from Construction Manager at Risk (CMAR) Firms, in accordance with Arizona Revised Statutes (A.R.S.) Title 34, for the design constructability review and construction of the **Riverfront Water Reclamation Facility (RWRf)**. The RWRf Project, sometimes hereinafter referred to as the “Work” includes the following tasks: obtaining all required permits; design constructability review; providing all material, equipment and labor necessary to construct the entire facility; acceptance testing; and commissioning of the facility. The RWRf will have a treatment capacity of 0.3 Million Gallons per Day (MGD).

The City invites interested persons or firms to submit written Statements of Qualifications (SOQ’s) relating to this project. This procurement will be a one-step competition pursuant to A.R.S. § 34-603(C), with the intent to award a single, two-phase contract pursuant to A.R.S. §34-603(E) for design phase/pre-construction services, and then for construction services, subject to the negotiation of an acceptable guaranteed maximum price for construction of the Project. A Selection Committee organized pursuant to A.R.S. § 34-603(C)(3), and including at least one employee of the City or a representative appointed by the City, will evaluate the Respondents’ qualifications and experience with similar projects. The selection criteria and relative weight of the selection criteria to be used in evaluating the SOQs are set forth below in this RFQ. Based on these criteria and relative weights, the Selection Committee will select at least three but no more than five persons or firms to be interviewed. The selection criteria and relative weight of the selection criteria to be used during the interviews will be provided to the participants prior to the interviews. Following the interviews, the Selection Committee will develop a final list through the combined results of the interview process and SOQ scores. The City will then enter into negotiations pursuant to A.R.S. § 34-603(E) with the top-ranked Respondent on the final list. If the City is unable to successfully negotiate a contract with the top-ranked Respondent, it may then enter into negotiations with subsequently ranked Respondents, in its sole and sound discretion.

All submittals must be received by the due date and time assigned at the submittal location specified herein. **Any response not received at the specified submittal location by the due date and time assigned will be returned unopened.** The City reserves the right to reject any or all submittals, or to withhold the award for any reason it may determine, and to waive or not to waive any informalities in any submittal. All information regarding the content of the specific submittals will remain confidential until a contract is finalized or all submittals are rejected.

The City is an equal opportunity employer and minority business enterprises and women’s business enterprises are encouraged to submit SOQs.

**SUBMITTAL DUE DATE:**

**Tuesday October 9, 2012 AT 3:00 P.M.  
ARIZONA TIME**

**SUBMITTAL LOCATION:**

Cottonwood Finance Department  
**Attn:** Purchasing Manager  
816 North Main Street, Cottonwood, AZ

**PRE-SUBMITTAL CONFERENCE DATE:**

**Friday September 28, 2012**

**TIME:**

**10 A.M. ARIZONA TIME**

**LOCATION:**

**Development Services Dept.  
Room**

**Conference**

111 North Main Street, Cottonwood, AZ

**QUESTIONS SHALL BE DIRECTED TO:**

**Troy Odell, P.E.**

**City of Cottonwood Development  
Services Department**

111 North Main Street, Cottonwood, AZ  
86326

[todell@cottonwoodaz.gov](mailto:todell@cottonwoodaz.gov)