



# City of Cottonwood, Arizona

## NOTICE OF FORMAL SOLICITATION

**SOLICITATION TYPE:**  
**COMMODITY/SERVICE SOUGHT:**  
**SOLICITATION NO.:**  
**PROPOSAL DUE DATE AND TIME:**  
**LOCATION:**

**REQUEST FOR PROPOSALS**  
**Recycling Services**  
**2013-PW-11**  
**Friday, May 3, 2013 at 2:00 pm local Arizona time**  
**City of Cottonwood**  
**Administrative Services Department**  
**Purchasing Division**  
**816 N. Main Street**  
**Cottonwood, AZ 86326**

**Note: There will be a Pre-Proposal Conference at the Development Services Conference Room, 111 N. Main Street, Cottonwood, AZ on Thursday, April 25, 2013 at 10:00 am local Arizona time.**

The City of Cottonwood is soliciting proposals from recycling contractors to provide recycling bins for cardboard, plastic and glass at the City's Solid Waste Transfer Station. Companies which recycle additional materials are also welcome to submit proposals.

Solicitation documents are available by email by contacting the Purchasing Division at (928) 340-2714 or hard copies can be picked up at the City of Cottonwood, Administrative Services Department located at 816 N Main Street, Cottonwood, AZ 86326. Documents can also be obtained through the Public Purchase website at [www.publicpurchase.com](http://www.publicpurchase.com).

Sealed offers for the commodity or service specified will be received by the Purchasing Division, City of Cottonwood, 816 N. Main Street, Cottonwood, Arizona 86326, until the time and date cited above. Offers received by the correct time and date will be opened publicly and the name of the Proposers shall be read aloud at the Purchasing Division Office.

Offers must be in the actual possession of the Purchasing Division Office and stamped by a member of the Administrative Services staff on or prior to the exact time and date indicated above. Late submittals or unsigned submittals will not be considered under any circumstances.

Offers must be submitted in a sealed envelope with the Solicitation Number and the Offeror's name and address clearly indicated on the envelope. All offers must be completed in ink or typewritten. Additional instructions for preparing your offer are provided in the Information and Instructions to Offerors.

Publish Date: Verde Independent – Sunday, March 31, 2013 and Sunday, April 7, 2013

**PUBLISHERS AFFIDAVIT REQUIRED**