



City of Cottonwood, Arizona

NOTICE OF FORMAL SOLICITATION

SOLICITATION TYPE:

COMMODITY/SERVICE SOUGHT:

SOLICITATION INVITATION NO.:

PROPOSAL DUE DATE AND TIME:

LOCATION:

REQUEST FOR PROPOSALS

Vehicle Fleet Maintenance Operations

2012-AS-01

Wednesday, January 18, 2012 at 2:00 p.m. local Arizona time

City of Cottonwood

Administrative Services Department

Purchasing Division

816 N Main Street

Cottonwood, Arizona 86326

Note: There will not be an additional Pre-Proposal Conference for this solicitation.

The City of Cottonwood is soliciting sealed proposals for the services of Vehicle Fleet Maintenance Operations. Complete specifications are included in the solicitation package which can be obtained from the City of Cottonwood Purchasing Division located at 816 N Main Street, Cottonwood, AZ 86326. Specifications can also be received via email by calling the Purchasing Manager at (928) 340-2714.

Proposals shall be enclosed in a sealed envelope clearly identified as **City of Cottonwood Vehicle Fleet Maintenance Operations**. The name and address of the entity submitting the proposal shall also be clearly marked on the sealed envelope. All proposals shall be submitted to the **City of Cottonwood, Purchasing Division, 816 N Main Street, Cottonwood, AZ 86326 by 2:00 p.m. on Wednesday, January 18, 2012** at which time all proposals shall be opened and the name of each proposer shall be publicly read. Late proposals will not be considered and will be returned unopened.

The City of Cottonwood will select a vendor based on the evaluation criteria listed in the solicitation document. The City reserves the right to reject any and all proposals and to waive any informality in the proposals received as deemed in the best interest of the City.

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PUBLISHERS AFFIDAVIT REQUIRED