



City of Cottonwood, Arizona

NOTICE OF FORMAL SOLICITATION

SOLICITATION TYPE:
COMMODITY/SERVICE SOUGHT:

SOLICITATION INVITATION NO.:
BID DUE DATE AND TIME:
LOCATION:

INVITATION FOR BIDS
Wastewater Treatment Plant Headworks Influent Flow
Screen, Washer and Compactor
2012-PW-11
December 9, 2011 at 2:00 p.m. local Arizona time
City of Cottonwood
Administrative Services Department
Purchasing Division
816 N. Main Street
Cottonwood, Arizona 86326

Sealed bids for the commodity or service specified will be received by the Purchasing Division, City of Cottonwood, 816 N. Main Street, Cottonwood, AZ 86326, until the time and date cited above. Bids received by the correct time and date will be opened publicly and the prices shall be read aloud at the Purchasing Division Office.

Vendors desiring to submit proposals may obtain a copy of the bid documents and specifications by contacting the Purchasing Division at (928) 340-2714 or in person at the City of Cottonwood Administrative Services Department, 816 North Main Street, Cottonwood, AZ 86326. Documents are available by email.

Technical questions can be directed to Troy Odell, PE, by email **ONLY**, at todell@cottonwoodaz.gov. All technical questions shall be carbon copied to David Hausaman at dhausaman@cottonwoodaz.gov.

Bids must be in the actual possession of the Purchasing Division Office and stamped by a member of the Administrative Services staff on or prior to the exact time and date indicated above. Late submittals or unsigned submittals **will not** be considered under any circumstances.

Bids must be submitted in a sealed envelope with the solicitation invitation number and the Bidder's name and address clearly indicated on the envelope. All bids must be completed in ink or typewritten. Additional instructions for preparing your bid are provided in the Information and Instructions to Bidders.

Awards shall be made with reasonable promptness by giving written notice to the bidder whose bid best conforms to the invitation and will be the most advantageous to the City of Cottonwood with respect to price, conformity to the specifications and other factors. Other factors to be considered may include, but are not limited to, quality, uniformity of product and bidder's past performance on other contracts. Award may be made to other than the low price bid. However, all bids may be rejected if the City of Cottonwood determines that rejection is in the public interest.

Publish Date: Verde Independent – Sunday, November 20, 2011 and Sunday, November 27, 2011

PUBLISHERS AFFIDAVIT REQUIRED