CITY OF COTTONWOOD UTILITY DEPARTMENT

REQUEST FOR QUOTES

The City of Cottonwood Utility Department is seeking quotes from qualified contractors for the following project:

Wastewater Treatment Plant Generator Repair
City of Cottonwood
Wastewater Treatment Plant
1480 W. Mingus Avenue
Cottonwood, AZ 86326

The current project scope includes: Remove the oil pan and replace the rear seal, front seal and oil pan gaskets on the generator described below. The quote will also include the price for the rental of a 500KW unit for two days as the work is completed.

Manufacturer: Kohler, 500 KW
Engine: Detroit Diesel Model # R0837K36
Generator: Model # 500 R0ZD4/5M4027
Transfer Switch: Generac GTS 9003800100
Fuel: Diesel
Cooling: Radiator, Skid Mounted
Battery: DBMC/24 V (2 ea.)
Installation: Outside/Secured Area
Installation Date: 1989

The Contractor shall complete, sign and submit the Acceptance of Terms and Conditions Affidavit, Quote Section, Certificate of Insurability, Contractor Immigration Warranty, and Indemnification Statement with its quote to the City.

Questions regarding this Request for Quotes should be directed to:

Roger Biggs
City of Cottonwood Utility Department
111 N. Main St.
Cottonwood, AZ 86326
rbiggs@cottonwoodaz.gov
(928) 634-0186 extension 3307

Deadline for return of completed quotes is Friday, June 12th 2015 at 3:00 p.m. Quotes may be returned via fax or e-mail. Quotes must be submitted to the Purchasing Agent at:

Fax: (928) 634-3727
Email: jcook@cottonwoodaz.gov

THE SELECTED CONTRACTOR SHALL WITHOUT EXCEPTION BE RESPONSIBLE FOR THE FOLLOWING:

1. Prior to the start of the project, the selected contractor must provide the following documentation:

   - Proof of Insurance: The Contractor shall agree to carry all insurance which may be required by Federal and State laws, County and City ordinances, regulations and codes in the amounts specified below and shall keep such insurance coverage in force throughout the life of the project.

	Minimum Requirements
Worker's Compensation	Statutory Requirements
General Liability	$2,000,000 Aggregate $1,000,000 per Occurrence
Products/Completed Operations	$1,000,000 per Occurrence
Automobile Liability	$1,000,000 per Occurrence

   Liability policy shall include coverage for:
   A. Liability assumed in agreements in effect in connection with insurer's operations.
   B. All owned, hired, or non-owned automotive and truck equipment used in connection with the insured operation.

   Contractor must furnish to the City a Certificate of Insurance with written evidence of the types and amounts of insurance coverage required by the City, including endorsements naming the City as an additional insured, and waiving subrogation against the City.

   The Contractor's insurance is primary as to any claims resulting from the contract.

   These policies shall not expire within the term of this project. Neither the Contractor nor any subcontractor shall commence work under the project until the City has approved the insurance. The entire project covered shall be at the Contractor's risk until final acceptance by the City.

2. Work shall be scheduled to minimize disruption of the surrounding residential neighborhood.

3. The City and the selected Contractor will determine the dates for which all work shall be scheduled. Work must be completed within those dates in an efficient manner.

4. The selected Contractor shall be held responsible for any and all incidental damage occurring as a result of the work performed by the Contractor.

5. No additional charges or other costs incurred by the selected Contractor shall be allowed without prior authorization from the City.

6. The selected Contractor shall comply with all applicable OSHA safety regulations.

7. The selected Contractor shall give forty-eight (48) business hours notice prior to the start of the project.

8. The selected Contractor shall supply all required equipment, personnel, vehicles, and materials required to complete the job.

9. Respondents to this Request for Quotes are strongly urged to visit the Waste Water Treatment Plant prior to the submission of the quote.

ACCEPTANCE OF TERMS AND CONDITIONS AFFIDAVIT

COMPANY NAME: _____

AUTHORIZED SIGNATURE: _____

PRINTED NAME: _____

TITLE: _____

PHONE #: _____ **FAX #:** _____

EMAIL ADDRESS: _____

DATE: _____

QUOTE SECTION

QUALIFIED CONTRACTORS ARE REQUESTED TO PROVIDE SPECIFIC COSTS FOR THE FOLLOWING:

- Remove the oil pan and replace the rear seal, front seal and oil pan gaskets on Wastewater Treatment Plant Generator.

  $_____

- Rental of 500KW Unit for 2 days $_____

TOTAL QUOTE SUBMITTED: **$_____**

AUTHORIZED SIGNATURE: _____

CERTIFICATE OF INSURABILITY

I hereby certify that as a Respondent to the City of Cottonwood (City) for Request for Quotes for **Waste Water Treatment Plant Generator Repair,** I am fully aware of the insurance requirements contained in the Request for Quotes and by the submission of this quote. I hereby assure the City that I am able to produce the insurance coverage required should I be selected to be awarded the quote.

Should I be awarded the quote by the City and then become unable to produce the insurance coverage specified within ten (10) working days, I am fully aware and understand that this shall constitute a material breach of this quote and shall be subject to penalties up to and including termination of the quote at the sole discretion of the City. I also understand and am fully aware that I may not be considered for further projects by the City.

_____ _____

Signature of Bidder Company

_____

Date

CONTRACTOR IMMIGRATION WARRANTY

A.R.S. § 41-4401 (Government procurement, E-verify requirement, definitions) requires as a condition of your Contract, verification of compliance by the Contractor and subcontractors with the Federal Immigration and Nationality Act (FINA), all other Federal immigration laws and regulations, and A.R.S. § 23-214 related to the immigration status of its employees.

By completing and signing this form the Contractor shall attest that it and all subcontractors performing work under the cited contract meet all conditions contained herein.

Contract Number:		
Name (as listed in the contract):		
Street Name and Number:		
City:	**State:**	**Zip Code:**

I hereby attest that:

1. The Contractor complies with the Federal Immigration and Nationality Act (FINA), all other Federal immigration laws and regulations, and A.R.S. § 23-214 related to the immigration status of those employees performing work under this Contract;

2. The Contractor shall verify, through the U.S. Department of Homeland Security's E-Verify program, the employment eligibility of each employee who provides services or labor in Arizona for wages or other remuneration, and that it shall require its subcontractors and sub-subcontractors to provide the same warranties to Contractor.

3. All subcontractors performing work under this Contract comply with the Federal Immigration and Nationality Act (FINA), all other Federal immigration laws and regulations, and A.R.S. § 23-214 related to the immigration status of their employees.

4. The Contractor acknowledges that a breach of this warranty by the Contractor or by any subcontractor or sub-subcontractor under this Contract shall be deemed a material breach of this Contract, and is grounds for penalties, including termination of this Contract, by Owner.

5. Owner retains the legal right to inspect the papers of Contractor, and any subcontractor and sub-subcontractor employee who performs work under this Contract, and to conduct random verification of the employment records of Contractor and each subcontractor and sub-subcontractor who works on this Contract, to ensure that Contractor and each subcontractor and sub-subcontractor is complying with the warranties set forth above.

Signature of Contractor (Employer) or Authorized Designee:

_____

Printed Name: _____

Title: _____

Date (month/day/year): _____

INDEMNIFICATION STATEMENT

The Contractor assumes and agrees to hold harmless, indemnify and defend the City, its officers, agents and representatives from and against all losses, claims, demands, payments, suits, actions for recovery, judgments and all liability of every kind, nature, and description for injury to persons including wrongful death, or damage to property or both occurring during or in consequence of the performance by the Contractor where such injury or damage is due to any defect in services delivered hereunder, or to the action or negligence of the Contractor, its employees, subcontractors, or agents. The City assumes no liability, obligation, or responsibility of any nature, whatsoever, in connection with this contract except for payment of price or consideration as stated or referred to herein or allowed by law. The Contractor's obligation under this section shall not extend to any liability caused by the sole negligence of the City or its employees.

ACCEPTANCE OF TERMS AND CONDITIONS:

COMPANY NAME: _____

AUTHORIZED SIGNATURE: _____

PRINTED NAME: _____

TITLE: _____

DATE: _____