

**City of Cottonwood**  
**Historic Preservation Commission Regular Meeting**  
**Minutes**  
May 22, 2019 6:00 P.M.  
Council Chambers 826 N. Main Street, Cottonwood, Arizona  
86326

**1. CALL TO ORDER**

Chairman Vernosky called the meeting to order at 6:01 p.m.

**2. ROLL CALL**

**Historic Preservation Commission Members Present:**

Michael Mathews  
Jacob Mickle  
Kathryn Turney  
Tim Elinski, Vice Chairman  
Christian Vernosky, Chairman

**Historic Preservation Commission Members Absent:**

None

**Staff Members Present:**

Berrin Nejad, Community Development Director  
Jim Padgett, Planner  
Brenda Campbell, Administrative Assistant

**3. APPROVAL OF MINUTES FOR MARCH 27, 2019 REGULAR MEETING**

**Motion:** *To approve the minutes for March 27, 2019*

**Made by:** *Vice-Chairman Elinski*

**Second:** *Commissioner Turney*

**Vote:** *Unanimous*

**4. INFORMATIONAL REPORTS AND UPDATES**

- a. Status of New Commission Members: 3 applicants 2 will be chosen and approved on June 4<sup>th</sup> council meeting. They will be at the June meeting.
- b. Intro of Brenda Campbell, Administrative Assistant

- c. Status of the progress for the Brick Project: 136 ordered 112 installed 24 waiting to be installed. More to come. Balance is 1418.25.
- d. Status of the Sign Toppers: Richard Faust presented information on technical issues for the sign toppers. They may need to be reordered due to incorrect measuring. May be able to work with what we have, but will advise.
- e. Status of the Landmark Plaques: Jim Padgett presented the proofs for several plaques. No other pending landmark applications at this time. A presentation to the owners will be made in the future. Installation process was discussed. It was suggested that one person be in control of the installation process.
- f. 2019 HPC Conference in Prescott June 12, 13 and 14: reminder flyer passed out. Suggestion was made that one of the two new commissioners will be able to take the place of Commissioner Mathews, who cannot attend.
- g. Van Horn project: modified plan will keep 2 residential units on upper level, one existing commercial unit on the bottom floor, but the remaining unit will now be residential. It will be run like a hotel.

**5. CALL TO THE PUBLIC**

No public comments.

**6. OLD BUSINESS:** The following items are for Discussion, Consideration and Possible Action by the Commission:

- a. Historic & Prehistoric Properties - Commissioner Turney  
Commissioner Turney presented plans for Historic and Prehistoric property building codes. Overlay zoning was discussed.
- b. Motion and Vote for approval of Phase 1 of the Historic Resources Survey

***Motion:***                      ***To approve Phase 1 of the Historic Resources Survey***

***Made by:***                      ***Commissioner Turney***

***Second:***                      ***Commissioner Mathews***

***Vote:***                              ***Unanimous***

**7. NEW BUSINESS :**

None.

**8. DISCUSSION ITEMS:**

None.

**9. ADJOURNMENT**

*Motion: To adjourn*

*Made by: Commissioner Mathews*

*Second: Commissioner Turney*

*Vote: Unanimous*

The meeting was adjourned at 7:15 p.m.

APPROVED