



**CITY OF COTTONWOOD
HISTORIC PRESERVATION COMMISSION
COUNCIL CHAMBERS**

826 N. Main St.
Cottonwood, AZ 86326

REGULAR MEETING
Wednesday, February 26, 2020
6:00 P.M.

1. CALL TO ORDER

A. Roll Call

Historic Preservation Commission Members Present

Commissioner King
Commissioner Stephens
Commissioner Elinski
Chairman Vernosky

Historic Preservation Commission Members Absent

Commissioner Mickle
Commissioner Garrison
Vice Chairman Turney

Staff Members Present

Scott Ellis, Community Development Director
Jim Padgett, Planner
Gary Davis, Planner
Ron Corbin, City Manager
Rudy Rodriguez, Deputy City Manager
Brenda Campbell, Permit Technician, Recorder

Information on the above agenda items may be obtained in person from the Community Development Department, 111 N. Main Street in Cottonwood, or by calling (928) 634-5505.

A verbal comment period will be provided during each hearing item. The Chair may impose a time limit on each speaker. The Commission will not consider written materials submitted less than three working days before the meeting.

Pursuant to A.R.S. § 38-431.02(B) the Commission may vote to go into executive session on any agenda item pursuant to A.R.S. § 38-431.03(A)(3) and (4) for discussion and consultation for legal advice with the City Attorney.

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B. Approval of Minutes: January 22, 2020 Regular Meeting

Motion: To approve minutes of the January 22, 2020 Regular Meeting.

Made by: Commissioner Stephens

Second: Commissioner King

Vote: unanimous

2. INFORMATIONAL REPORTS AND UPDATES:

A. Home Tour Plans

Jim Padgett explained that a small group discussion had taken place and information could not be presented this evening due to several people not being present. The plans are moving forward and will be presented next meeting. Scott explained that staff will give continuous updates to the committee. Gary Davis, new planner, was introduced.

Scott announced that members of the commission should have received an email regarding an Open Meeting Law meeting being held Tuesday, March 31st 6p.m., Riverfront Waterfront Reclamation facility. He asked that they all attend this meeting.

Staff is negotiating pricing for the design guidelines.

Selection of the company will be done by staff. It has already been approved, so there will be no RFP process.

3. CALL TO THE PUBLIC

4. SPECIAL PRESENTATIONS:

A. Verde Valley Architectural Center Board Member Informational Discussion tabled to March meeting.

5. OLD BUSINESS:

A. Consideration for Approval of Revised Historic Preservation Commission Bylaws

Jim explained the wording corrections were made and are highlighted in yellow. Wording in italics was suggested by the City Attorney so it is consistent with other city wide commissions and is in the Municipal Code.

Motion: To approve the Bylaws of the Historic Preservation Commission as revised.

Made by: Commissioner King

Second: Commissioner Elinski

Vote: unanimous

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B. Consideration for Approval of Revised 50/50 Small Grant program

Jim explained that there were a couple of technical changes. The technical review committee will be ranking applications received, and making recommendations to the Commission. If approved this evening, the RFP will go out. The award would be made to the accepted applicant at the May Council Meeting, Historic Preservation Month.

Commissioner Elinski asked whether we bound to 25% year after year. Jim explained that it is just this year. The amount can be changed each year.

Chairman Vernosky asked if we can change the amount, Rudy Rodriguez replied that no, but changes can be made the next year. Staff will recommend what will be awarded, but the Commission has the final say.

Commissioner Elinski would like the amount to be increased as needed in the future. If we had a good year we could increase the amount to the community. This will have a positive impact on the community.

Commissioner King asked if a homeowner can come back for an additional year for another grant. Scott Ellis replied that the commission can make that decision.

Motion: To approve 50/50 Small Grant program as revised.

Made by: Commissioner Stephens

Second: Commissioner King

Vote: unanimous

6. NEW BUSINESS:

A. Review of Clubhouse Plaque – Hezekiah Allen

Rudy Rodriguez presented the plaque format. He explained that only the attendants at the grand opening inauguration in 2019 will be on the plaque. The format of names is questioned and modifications need to be made.

Motion: To approve the Club House Plaque with the exception of moving Deb Althouse's name.

Made by: Commissioner Stephens

Second: Commissioner King

Vote: unanimous

7. DISCUSSION ITEMS:

A. Red Map Zones (Archeological) – Kathryn Turney Tabled

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8. SUGGESTED TOPICS FOR FUTURE MEETINGS:

Jim Padgett said that tabled items will be brought forward to the next meeting,

In April, there will be a joint meeting to discuss design review options regarding HPC taking over design review in the Historic District.

ADJOURNMENT: 6:32

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