

**SUMMARY OF THE MINUTES OF THE COTTONWOOD  
PARKS AND RECREATION COMMISSION  
February 26, 2019**

Present:

Doug Hulse, Chair  
Ann Shaw, Vice-Chair  
Edna Ahrens  
Kimberly Bird  
John Croslin  
Donna Fulton

Absent:

Gary Foresman

Also Present:

Richard Faust, Community Services General Manager  
Ron Corbin, Cottonwood City Manager  
Heather Klomparens, Yavapai County Community Health Education Coordinator  
Hez Allen, Recreation Services Supervisor  
Robin Babbitt, Administrative Assistant

**CALL TO ORDER**

Commissioner Shaw called the meeting to order at 5:01 pm at the Cottonwood Recreation Center Conference Room.

**MINUTES – JANUARY 22, 2019 REGULAR MEETING**

Commissioner Shaw asked for a motion to accept the minutes of the January 22, 2019 meeting. Commissioner Ahrens motioned to approve the minutes as written. Commissioner Croslin seconded the motion. Motion carried unanimously.

**CALL TO THE PUBLIC**

(This portion of the agenda is set aside for the public to address the Commission regarding an item that is not listed on the agenda for discussion. However, the Commission cannot engage in discussion regarding any item that is not officially listed on the agenda for discussion and/or action (A.R.S. 38-431.02(H).) Comments are limited to a 5 minute time period.)

None.

**OLD BUSINESS**

**A. MONTHLY REPORT INFORMATION FOR JANUARY 2019**

Mr. Faust reviewed the revenue and member trends as noted on the January monthly report.

Ms. Babbitt explained that much of the drop in the December member total was due to changes in the senior health benefit provider plans.

**B. RECREATION CENTER MONTHLY UTILITY USE AND ANALYSIS (THROUGH JANUARY)**

Mr. Faust asked the Commissioners if there were any questions on the utility usage graphs. There were none.

Commissioner Shaw requested a wording update in the New/Old Business regarding this agenda item for future meetings.

**C. NORRIS DESIGN INC – REVIEW AND DISCUSSION OF DEVELOPMENT OF 2019 RIVERFRONT PARK MASTER PLAN OPTIONS**

Mr. Allen stated that the draft park designs went through the TUP process where city department heads reviewed them. Additional restrooms were added, some field alignments were shifted and other flood concerns were discussed. There will be more public engagement before the plan goes to Council for approval.

Mr. Faust stated they would bring the redrawn designs back to the commission again in March.

Commissioner Croslin suggested having another stakeholder meeting.

**NEW BUSINESS**

**A. PARKS AND RECREATION COMMISSION APPOINTMENTS OF KIMBERLY BIRD – COUNCIL RESOLUTIONS #2979**

Mr. Faust stated that Council filled the third of the three open commission seats. He welcomed Kimberly Bird who was appointed as a new commissioner.

**B. VERDE RIVER – FLOOD EVENT AT RIVERFRONT PARK DUE TO FEBRUARY 15, 2019 SNOW MELT**

Mr. Faust shared some photos of Riverfront Park after it was flooded from recent rains and snowmelt. He thanked Public Works for doing so much in order to reopen the park as quickly as they did.

**C. YAVAPAI COUNTY COMMUNITY HEALTH ASSESSMENT – COTTONWOOD RIVERFRONT TRAILS & RECREATION MASTER PLAN (PRESENTATION BY HEATHER KLOMPARENS, YAVAPAI COUNTY)**

Heather Klomprens presented a Health Impact Assessment based on the Riverfront Trails and Recreation Master Plan developed by Norris Design in 2016. The HIA focuses on elements of a healthy community. It included survey results and recommendations, with the first one being for

the city to adopt a “Health in All Policy” policy.

Ms. Klomprens and the group discussed how to implement the next steps, including creating a volunteer base for trail stewardship.

**D. BICYCLE ADVISORY COMMITTEE'S FOLLOW UP RECOMMENDATIONS TO THE "BARRIERS TO RIDING SURVEY – DISCUSSION AND REVIEW (HEZ ALLEN)**

Mr. Allen presented the results from the BAC’s Barriers to Riding survey conducted in April 2018. It included information on many ways to increase safety of both riders and riding conditions throughout Cottonwood.

**E. CITY COUNCIL RESOLUTION #2975 – AUTHORIZING SUBMISSION OF AN APPLICATION FOR 2019 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FUNDS – AWARD OF FUNDING FOR PARKS, RECREATION, OPEN SPACE AND WAYFARING MASTER PLAN, IRRIGATION DESIGN, AND IRRIGATION INSTALLATION FOR RIVERFRONT PARK**

Mr. Faust explained the CDBG process. He stated that the city would receive \$330,143 for the Riverfront Park Master Plan and infrastructure.

**F. UPCOMING PARKS AND RECREATION PROGRAMS/SPECIAL EVENTS**

Mr. Faust listed the current and upcoming events and programs including Looking Good Cottonwood seminars, youth basketball, co-ed volleyball, the Brian Mickelsen Memorial and Easter Egg Hunt.

**ADJOURNMENT**

Commissioner Croslin motion to adjourn the meeting. Commissioner Hulse seconded the motion. Meeting was adjourned at 6:13 pm.