



**City of Cottonwood  
Personnel Board Meeting Minutes**

The City of Cottonwood Personnel Board met Monday, March 16, 2020 in the City of Cottonwood City Hall Conference Room, 827 N. Main Street.

<b><u>Board Members</u></b>	<b><u>Present</u></b>	<b><u>Absent</u></b>
Michael Matthews – Council Representative	X	
Dave Meyers – Citizen at Large, Chair	X	
Joyce Oswald – Citizen at Large, Vice Chair		X
Debbie Breitkreutz– Employee	X	
Rick Contreras - Employee	X	
Ryan Bigelow – Employee	X	
Amanda Wilber –Employee/Board Secretary	X	

- I. Call to order - The meeting was called to order by Dave Meyers at 4:05 PM.
- II. Roll Call – All members were in attendance with the exception of Joyce Oswald who e-mailed comments about applicants in.
- III. Call to the Public – There was no one from the public present.
- IV. Approval of Minutes from Previous Board Meeting - The board reviewed the minutes from the December 11, 2019 meeting. Motion to approve was made by Rick Contreras and seconded by Michael Mathews. Motion carried unanimously.
- V. Review nominations and select employee of the 4<sup>th</sup> Quarter, 2019:

Submitted nominations included:

Christina Anderson, nominated by Scott Ellis  
Chris Dowell, nominated by Gareth Braxton-Johnson; nominated by anonymous  
Scott Ellis, nominated by Jim Padgett  
Josh Frewin, nominated by Jak Teel  
Renee George and Debbie Breitkreutz, nominated by Amanda Wilber  
Renee George, nominated by Al Ponce  
Dewayne Hoke, nominated by Larry Dawson  
Ben Kramer, nominated by Mike Kuykendall  
Kayla Mack, nominated by Jak Teel  
Jessica Ojeda, nominated by Marie Carpenter  
PW Crew, nominated by Ron Corbin  
Matt Westcott, nominated by Chris Norwood  
Lorenda Yoke, nominated by Hezekiah Allen

After deliberating, there were votes for Chris Dowell, Lorenda Yoke, and Jessica Ojeda. The final decision was to award Employee of the 4<sup>th</sup> Quarter, 2019 to Chris Dowell. The motion was made by Dave Meyers and seconded by Michael Mathews.

- VI. Review Nominations and select Employee of the Year, 2019

Nominations included:

Courtney Gillette, nominated by Marie Carpenter  
Ben Kramer, nominated by Mike Kuykendall  
Kirsten Lennon, nominated by Jeff Cook  
Jen Mathe, nominated by Gareth Braxton-Johnson  
Chris Norwood, nominated by Debbie Breitkreutz

After deliberating, the top nominations were considered to be Chris Norwood, and Courtney Gillette. The board decided to award the Employee of the Year, 2019 to Chris Norwood. Debbie Breitkreutz made the motion and Rick Contreras seconded.

VII. Review nominations and select Team of the Year, 2019

Nominations included:

Cottonwood Public Safety Communications, nominated by Marie Carpenter  
Community Development, nominated by Al Ponce  
Transit, nominated by Bruce Morrow  
Water/Wastewater Crews, nominated by Sharon Caldwell

After reviewing the nominations, all board members agreed that the Team of the Year, 2019 should be awarded to the Cottonwood Public Safety Communications team. Michael Mathews delivered the motion and Debbie seconded the motion.

VIII. Adjournment –

Michael Mathews motioned to adjourn; seconded by Debbie Breitkreutz at 4:30 PM.

Respectfully Submitted,

Amanda Wilber, Personnel Board Secretary