

**SUMMARY OF THE MINUTES OF THE COTTONWOOD
PARKS AND RECREATION COMMISSION
March 26, 2019**

Present:

Ann Shaw, Chair
Edna Ahrens, Vice-Chair
John Croslin
Donna Fulton

Absent:

Kimberly Bird
Gary Foresman
Doug Hulse

Also Present:

Hez Allen, Interim Parks and Recreation Director
Richard Faust, Economic Development Director
Robin Babbitt, Information and Business Specialist

CALL TO ORDER

Commissioner Shaw called the meeting to order at 5:07 pm at the Cottonwood Recreation Center Conference Room.

MINUTES – FEBRUARY 26, 2019 REGULAR MEETING

Commissioner Shaw asked for a motion to accept the minutes of the February 26, 2019 meeting. Commissioner Croslin motioned to approve the minutes as written. Commissioner Ahrens seconded the motion. Motion carried unanimously.

CALL TO THE PUBLIC

(This portion of the agenda is set aside for the public to address the Commission regarding an item that is not listed on the agenda for discussion. However, the Commission cannot engage in discussion regarding any item that is not officially listed on the agenda for discussion and/or action (A.R.S. 38-431.02(H).) Comments are limited to a 5 minute time period.)

None.

OLD BUSINESS

A. MONTHLY REPORT INFORMATION FOR FEBRUARY 2019

Mr. Allen reviewed the revenue, member and rental trends as noted in the March monthly report. He asked if there were any questions. There were none.

B. RECREATION CENTER MONTHLY UTILITY USE AND ANALYSIS (THROUGH FEBRUARY)

Mr. Allen asked the Commissioners if there were any questions on the utility usage graphs. There were none.

C. NORRIS DESIGN INC – REVIEW AND DISCUSSION OF DEVELOPMENT OF 2019 RIVERFRONT PARK MASTER PLAN OPTIONS

Mr. Allen, Mr. Faust and the commissioners reviewed the most current Riverfront Park Master Plan design. Discussion included flow of traffic, need for soccer fields, water needs and resources, lighting, and possibly adding a fountain to the pond.

Mr. Allen stated they would include comments made before the final design is approved.

D. 2019 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FUNDS UPDATE – AWARD OF FUNDING FOR PARKS, RECREATION, OPEN SPACE AND WAYFINDING MASTER PLAN, IRRIGATION DESIGN, AND IRRIGATION INSTALLATION FOR RIVERFRONT PARK

Mr. Allen stated they are working on the application for the CDBG award. They expect monies to be awarded during the 2019/2020 fiscal year.

NEW BUSINESS

A. PARKS AND RECREATION DEPARTMENTAL STAFF CHANGES

Mr. Faust explained that the City Manager moved him into the vacant Economic Development Director position. He stated that Mr. Allen would be the interim Parks and Recreation Director through July. At that point, either he would get the job officially or the position would be opened. He reviewed some of the generalized staff changes the new City Manager was making.

The Commissioners thanked Mr. Faust for his long time dedication to the department and the city of Cottonwood.

B. COTTONWOOD COMMUNITY CLUB HOUSE - UPDATES

Mr. Allen updated the commission on the Club House renovations. The audio/visual system is almost completed with just a few small punch items to finish. They are asking Council for money for window treatments at the April 2 meeting. The Historic Preservation Committee will be installing the first round of brick pavers leading up to the entryway soon. He spoke about these items further.

C. UPCOMING PARKS AND RECREATION PROGRAMS/SPECIAL EVENTS

Mr. Allen listed the current and upcoming events and programs including Looking Good Cottonwood seminars, co-ed volleyball, Brian Mickelsen Memorial, Easter Egg Hunt and softball tournaments.

ADJOURNMENT

Commissioner Fulton motion to adjourn the meeting. Commissioner Croslin seconded the motion. Meeting was adjourned at 5:55 pm.