

**City of Cottonwood
Historic Preservation Commission Special Meeting
Minutes
August 28, 2019 1:00 P.M.
Council Chambers 826 N. Main Street
Cottonwood, Arizona 86326**

1. CALL TO ORDER

Chairman Vernosky called the meeting to order at 1:02 p.m.

2. ROLL CALL

Historic Preservation Commission Members Present:

Commissioner Mathews
Commissioner Stephens
Commissioner Mickle
Commissioner Garrison
Commissioner Turney- Left at 3:25 pm
Vice Chairman Elinski- Left 1:48 pm, Returned 2:00 pm
Chairman Vernosky

Historic Preservation Commission Members Absent:

None.

Staff Members Present:

Jim Padgett, Planner
Scott Ellis, Planner
Rudy Rodriguez, Deputy City Manager
Steve Horton, City Attorney
Richard Faust, Economic Development Director
Christina Anderson, Planning Assistant/Code Enforcement Coordinator, Recorder

3. INFORMATIONAL REPORTS AND UPDATES

4. CALL TO THE PUBLIC

No public comments.

5. **OLD BUSINESS:** The following items are for Discussion, Consideration and Possible Action by the Commission: None.

6. **NEW BUSINESS:**

1. Welcome to the Cottonwood Community Clubhouse- Hezekiah Allen
 - a. Cottonwood Community Clubhouse Design Elements- Hezekiah Allen

Staff welcomed the commissioners and members of SHPO and Logan Simpson to the newly renovated Cottonwood Community Clubhouse for the meeting. Hezekiah began a discussion with the color of the front doors, and reminded the commissioners that this would be an event hall and wedding pictures would be taken outdoors, white may not be the best color for them. Commission Debbie asked Hezekiah if staff could wait, she would like to reach out to the Clemenceau Museum to see if they have any color photos, or reference to the color of the original doors. Hezekiah responded absolutely they can wait and bring colors back to the commission for a decision. Hezekiah mentioned that they were thinking of the Grand Opening to be the second 2nd weekend in November, which is the same weekend as Walkin on Main. Commissioner Turney asked if a table could be there for the commission so that they can sell bricks. Hezekiah said they would provide them with a table for the event, and also mentioned that he has one volunteer, Felicia Coates. Commissioner Turney said that she will also be there.

2. 2019 Strategic Plan – Annual Work Session
 - a. 2017 and 2018 CLG Grant Phases 1 & 2- Jennifer Levstik- Logan Simpson

Jennifer Levstik provided the commission with a recap of phase one (1) for the new commissioners so that they had a background for going into phase two (2). Jennifer Levstik went through a presentation of what has been done so far for phase two (2) and what she is turning into SHPO. There was an open discussion regarding the next steps and some concerns that have come up with boundaries of districts and non-contributing factors.

- b. Overlay Districts- Legal advice and direction
 - i. Prop 207 impacts
 - ii. Infill Development and Incentive Districts
- c. 2019 CLG Grant:
 - i. Historic District Design Guidelines and Ordinance Updates
- d. Review of all projects in the Commercial Historic District to transition from Planning and Zoning Commission to the Historic Preservation Commission
- e. Historic/Pre-Historic requirements/Demolition of Historic Buildings (next months' agenda)

City Attorney gave a brief explanation/presentation of Prop 207 and what he has found and read. There was a discussion regarding Prop 207 and the legalities of what would happen, and if there have been any lawsuits in the state so far. The City Attorney responded to the commission that he knows of none. Eric Vondy from SHPO also added to the discussion his experiences with Prop 207 as well. City Attorney showed the commission an example of a Prop 207 waiver that could be signed off by individuals within a potential district. Vice

Chairman Elinski mentioned that there is already an exception waiver in the guidelines. There was a brief discussion of transitioning the Design Review elements of projects located in a historic district from the Planning and Zoning Commission to the Historic Preservation Commission. Staff needs to look into a work session with Planning and Zoning and the Historic Preservation Commission. Chairman Vernosky also mentioned design review guidelines, and how there should be a definitive process of what commissioners are to look at when a project comes before them, this way anyone sitting on the commission will know what they are to look at when approving projects.

7. DISCUSSION ITEMS:

None.

8. ADJOURNMENT

Motion: To adjourn

Made by: Vice Chairman Elinski
Second: Commissioner Garrison
Vote: Unanimous

The meeting is adjourned at 3:43 p.m.

APPROVED