

**SUMMARY OF THE MINUTES OF THE COTTONWOOD
PARKS AND RECREATION COMMISSION
October 1, 2019**

Present:

Ann Shaw, Chair
Edna Ahrens, Vice-Chair
Kimberly Bird
Donna Fulton
John Kubrock

Absent:

Doug Hulse

Also Present:

Hez Allen, Parks and Recreation Manager
Robin Babbitt, Information and Business Specialist
Jak Teel, Parks and Recreation Superintendent

CALL TO ORDER

Commissioner Shaw called the meeting to order at 5:00 pm at the Cottonwood Recreation Center Conference Room.

MINUTES – AUGUST 27, 2019 REGULAR MEETING

Commissioner Shaw asked for a motion to accept the minutes of the August 27, 2019 meeting. Commissioner Kubrock motioned to approve the minutes as written. Commissioner Ahrens seconded the motion. Motion carried unanimously.

CALL TO THE PUBLIC

(This portion of the agenda is set aside for the public to address the Commission regarding an item that is not listed on the agenda for discussion. However, the Commission cannot engage in discussion regarding any item that is not officially listed on the agenda for discussion and/or action (A.R.S. 38-431.02(H).) Comments are limited to a 5 minute time period.)

None.

OLD BUSINESS

A. MONTHLY REPORT INFORMATION FOR AUGUST 2019

Mr. Allen asked if there were any questions on the August reports. There were none.

B. RECREATION CENTER MONTHLY UTILITY USE AND ANALYSIS (THROUGH AUGUST)

Mr. Allen asked if there were any questions on the utility usage graphs. Hearing none, he asked if the commissioners felt that reviewing the usage monthly was helpful to them. He suggested only

bringing the monthly report and Recreation Center cost recovery report to the meetings for review. After some discussion, the commissioners were in agreement with this.

NEW BUSINESS

A. COMMUNITY DEVELOPMENT BLOCK GRANT UPDATE

Mr. Allen updated the commission on the CDBG for the Parks and Recreation Master Plan including the scope document.

B. TRAILS GRANT UPDATE

Mr. Allen reviewed the findings by the historical archeologist and discussed the phases they should be able to fund.

C. COTTONWOOD TENNIS CENTER COURT REPAIR UPDATE

Mr. Allen discussed the finances available and the plans to fix and line all four courts.

The commission discussed having lines for both tennis players and Pickleball players on all four courts. They also discussed the prospect of holding Pickleball tournaments.

D. THUNDER VALLEY RALLY INITIAL REVIEW

Mr. Allen briefly reviewed Thunder Valley Rally for the commissioners. They hope to have final revenue and expense numbers in time for the November 5 Council meeting. In general, it seemed like a successful event with fewer complaints than in previous years. The group discussed the event further.

E. UPCOMING PARKS AND RECREATION PROGRAMS/SPECIAL EVENTS

Mr. Allen stated that a 2019 and 2020 Calendar of Events were included in the packet. He reviewed the upcoming events including Fall Carnival, Haunted House, Walkin on Main and others.

F. FUTURE AGENDA ITEM SUGGESTIONS

Commissioner Shaw asked if there were any suggestions for future agenda items.

Commissioner Fulton stated she would like to discuss marketing of the recreation center.

ADJOURNMENT

Commissioner Bird motioned to adjourn the meeting. Commissioner Ahrens seconded the motion. Meeting was adjourned at 5:54 pm.