



**City of Cottonwood
Personnel Board Meeting Minutes**

The City of Cottonwood Personnel Board met Wednesday, November 30, 2022 at Human Resources, located at 821 N. Main Street.

<u>Board Members</u>	<u>Present</u>	<u>Absent</u>
Vacant – Council Representative		X
Ben Kramer – Employee, Chair	X	
Joyce Oswald – Citizen at Large, Vice Chair	X	
Ryan Bigelow – Employee		X
Debbie Breitkreutz– Employee	X	
Vacant – Citizen at Large		X
Amanda Wilber –Employee/Board Secretary	X	

- I. Call to order - The meeting was called to order at 9:38 AM by Ben Kramer.
- II. Roll Call – All members were present with the exception of Ryan Bigelow and the vacant Council Representative seat and Citizen at Large seat.
- III. Call to the Public – There was no one from the public present.
- IV. Approval of Minutes from Previous Board Meeting - The board reviewed the minutes from the April 29, 2022 meeting. Motion to approve was made by Joyce Oswald and seconded by Debbie Breitkreutz. Motion carried unanimously.
- V. Staff Update- Advertisements and selection process is underway for all five personnel board seats. The City Manager and City Attorney recruitments are with executive search firms to hopefully find candidates to fill the positions.
- VI. Review nominations and select employee of the 2nd Quarter, 2022:

Submitted nominations included:

Michael Gilboy, nominated by Anonymous
Vince Piazza, nominated by Rosa Cays

After deliberating about the nominations, the board unanimously chose Michael Gilboy as the employee of the 2nd Quarter, 2022.
- VII. Review nominations and select employee of the 3rd Quarter, 2022:

Submitted nominations included:

Steve Hensyel, nominated by Gregory Emmanuel
Kenny Kubrock and Dewayne Hoke, nominated by Larry Dawson
Anna Kremer, nominated by anonymous
Kevin Rose, nominated by Steve Hensyel

After discussing the nominations, the board unanimously chose to award the employee of the 3rd Quarter, 2022 award to Kenny Kubrock and Dewayne Hoke.

VIII. Adjournment –

Ben Kramer motioned to adjourn; seconded by Joyce Oswald at 9:57 am.

Respectfully Submitted,

Amanda Wilber, Personnel Board Secretary