



Cottonwood Businesses Ensuring the Safety of Employees, Customers, Community

COMMITMENTS

My Business Commits to:

- Encouraging physical distancing by posting signage to ensure proper separation in lines and common areas, discouraging congregating, and limiting the number of employees and customers in various areas.
- Adopting and implementing enhanced sanitation procedures designed to combat the transmission of Covid-19.
 - Promoting frequent and thorough handwashing and providing workers, customers and visitors a place to wash their hands. If soap and running water are not immediately available, alcohol-based hand sanitizer should be provided.
 - Providing hand sanitizer in public areas.
 - Increasing regular housekeeping practices, including routine cleaning and disinfecting surfaces, equipment and other elements of the work environment.
 - Modifying business hours where necessary to carry out thorough sanitation procedures.
- Utilizing personal protective equipment (PPE) such as masks and gloves and encouraging customers to do so.
- Implementing touchless solutions and leaving doors ajar where practical.
- Encouraging respiratory etiquette, including covering up coughs and sneezes and properly disposing of tissues.
- Providing distinct entrance / exit where possible.
- Thinking creatively to limit staff physical contact with customers including online ordering, curbside delivery, automated entrances and other practices.
- Taking reservations / appointments when possible to manage capacity.
- Creating transmission barriers where possible.
- Removing communal items (such as water cooler, magazines, and snack stations).
- Establishing procedures aligned with CDC guidance should an employee or customer test positive for Covid-19.
- Educating both employees and customers about their shared responsibility to protect each other.

My Employees Commit to:

- Maintaining tele-commuting work schedule if possible.
- Promoting health screening measures for employees by taking and recording their temperature before coming to work or entering the workplace.
- Wearing PPE when dealing with others.
- Staying home if they are sick.
- Self-quarantine in according to Health Department guidance if they've had contact with a someone who tests or has tested positive for Covid-19 to self-quarantine
- For as long as possible, allow flexible worksites and hours (including staggered shifts) to increase physical distancing among and between employees.
- Discouraging workers from using other employee's phones, desks, offices or other equipment, when possible.
- Educating both employees and customers about their shared responsibility to protect each other.

Handling money

- Providing touchless solutions for handing money collection (such as Apple Pay, PayPal or Venmo)
- Credit card docks should be sanitized after each transaction and passing of cash should be limited or restricted.
- Do not use check presenters, only provide paper tickets.
- Providing wipes available for each customer - to wipe down pens /keypads prior to using.
- Wearing PPE when handling money and credit cards.

Additional Voluntary Precautions by SECTOR:

Restaurants and Bars

Follow capacity guidelines provided by Governor.

- Following best practices in food and beverage service to promote health of employee and customers.
- Tables should be spaced, and seating arrangements coordinated, following the public health guidelines of the CDC—which is maintaining a distance of at least six feet between persons.
- Providing disposal (paper) or virtual menus when possible (people can view on their phone)
- Meal menus, drink menus and wine lists will be sanitized after each and every use, as well as every surface a customer has touched.
- Minimizing use of all communal use items and products including writing utensils.
 - Removing placemats, candles, sugar caddies, and salt & pepper shakers from tables.
 - Salt & pepper will be provided in individually wrapped packages.
 - Condiments will be served in personal containers (butter, ketchup, etc)
 - No longer provide items like “community bread or chips” in baskets or dessert trays
- Do not use check presenters or clipboards, only provide paper ticket to the table
- Assure that a certified food manager is on duty at each shift.

Lodging

- Where possible, provide no contact check-in and check-out
- Providing grab-and-go breakfast, rather than communal free breakfasts
- Following guidelines for health clubs below or temporarily close fitness areas and other communal areas

Spa / Wellness Practitioners

- Requiring that members wash or sanitize their hands upon entering the facility.
- Sanitizing complete area after client leaves
- Providing separate office space for practitioners where possible. Do not share space.
- Providing virtual services where possible.

Tour Operators

- Providing individual tours (one group or family at a time).
- Spreading out scheduling to lessen opportunities for group interactions.
- Microphones will be assigned to individual drivers and will not be shared.
- Passengers / Customers will not be allowed to sit in the front seat

Communal / Shared Restrooms

- Facilities will be cleaned, sanitized and disinfected often. Consider posting cleaning schedule.
- Providing attendant if possible.
- Providing disinfected wipes in the bathrooms for clients to wipe the faucet, toilet handle and seat and the door handle after use.
- Utilize “no touch” soap and towel dispensers when possible.