



Job Description
Job Code: 435

FIELD MAINTENANCE TECHNICIAN I – PART-TIME

DESCRIPTION: Under supervisory direction from the Public Works Facilities Superintendent, performs a variety of semi-skilled and unskilled tasks in maintenance, and servicing of city ball fields and/or parks. Is responsible for the coordinating and physical facilities upkeep at all city operated ball-fields, as well as other duties as required.

CLASSIFICATION: This is a non-exempt, part-time position. Two position classifications are assigned to this position- one position works up to 29 hours per week and is enrolled in Arizona State Retirement System and one position works up to 19 hours per week and is not enrolled in Arizona State Retirement System.

ESSENTIAL FUNCTIONS: Essential functions, as defined under the Americans with Disabilities Act, may include the following tasks, knowledge, skills and other characteristics. This list is ILLUSTRATIVE ONLY, and is **not** a comprehensive listing of all functions and tasks performed by incumbents of this classification.

TASKS:

Primary responsibilities involve task assignments relating to daily ball field preparation of infield facilities for eight ball fields and throughout some city facilities. The position involves a moderate degree of physical stamina, performing independent work related to athletic infield/field maintenance preparations, and turf/tree management. The position requires some interdepartmental contact with specific knowledge of infield maintenance management and recreation/sports program management. The position is also responsible for conducting safety/risk management inspections and surveys of each field facility. Performs grounds maintenance work including landscape maintenance, pruning/trimming of trees/shrubs on a seasonal basis during winter months.

On-site daily field preparations for all adult/youth sports leagues, tournament programs and operations. Prepares daily/weekly, up to eight fields encompassing task assignments in field lining, harrowing, dragging via quad wheeled vehicle all skinned areas of each infield facility, raking out rocks and all infield areas plus base paths and warning tracks; implements monthly edging with gas powered edger; and repairs base paths and implements general field clean-up. Oversees the use, care, and preventative maintenance of all machinery and equipment utilized within proper parameters as set forth by the supervisor. Initiates weekly public safety/health inspections and provides reports to the supervisor. Implements proper on-the-job safety observance, applies safe working practices/techniques, observes proper equipment use. Performs special assignments on weekends during tournament programs. Provides for off-season field maintenance related to infield maintenance requirements.

KNOWLEDGE, SKILLS, AND ABILITIES:

Knowledge of the basic safety precautions and procedures around various equipment and machinery.
Knowledge of the properties owned by the City.

Field Maintenance Technician – (Continued)

- Knowledge of the proper use, maintenance and repair of equipment and tools.
- Knowledge of infield maintenance practices and standards for sports field operations.
- Skill in the safe and effective use of hand and power tools.
- Skill in the ability to perform strenuous tasks, for extended periods under adverse climatic conditions.
- Skill in understanding and following verbal and written instructions.
- Skill in dealing with the public in a professional and courteous manner.
- Skill in maintaining a professional image.
- Skill in working safely and efficiently.

PHYSICAL REQUIREMENTS: Work involved in this classification includes the possibility for injury or harm to self and others due to the inappropriate use of equipment and tools. Must be able to lift and carry objects up to 50 pounds for distances of 100 feet. Must be able to get on and off, and operate, various pieces of equipment and machinery. Work is sometimes performed outdoors during inclement weather. Major part of work involves field and park work to be accomplished during hot and humid time frames of the summer months.

MINIMUM QUALIFICATIONS: Any combination of education and/or experience that has provided the knowledge, skills, and abilities necessary to satisfactorily perform the job. High School graduate or GED equivalency is required. Possession of or ability to obtain a valid Arizona driver's license by the date of employment.

HOURS: Must be able to work weekends and hours as assigned.

Employee's Signature: _____ Date: _____

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