

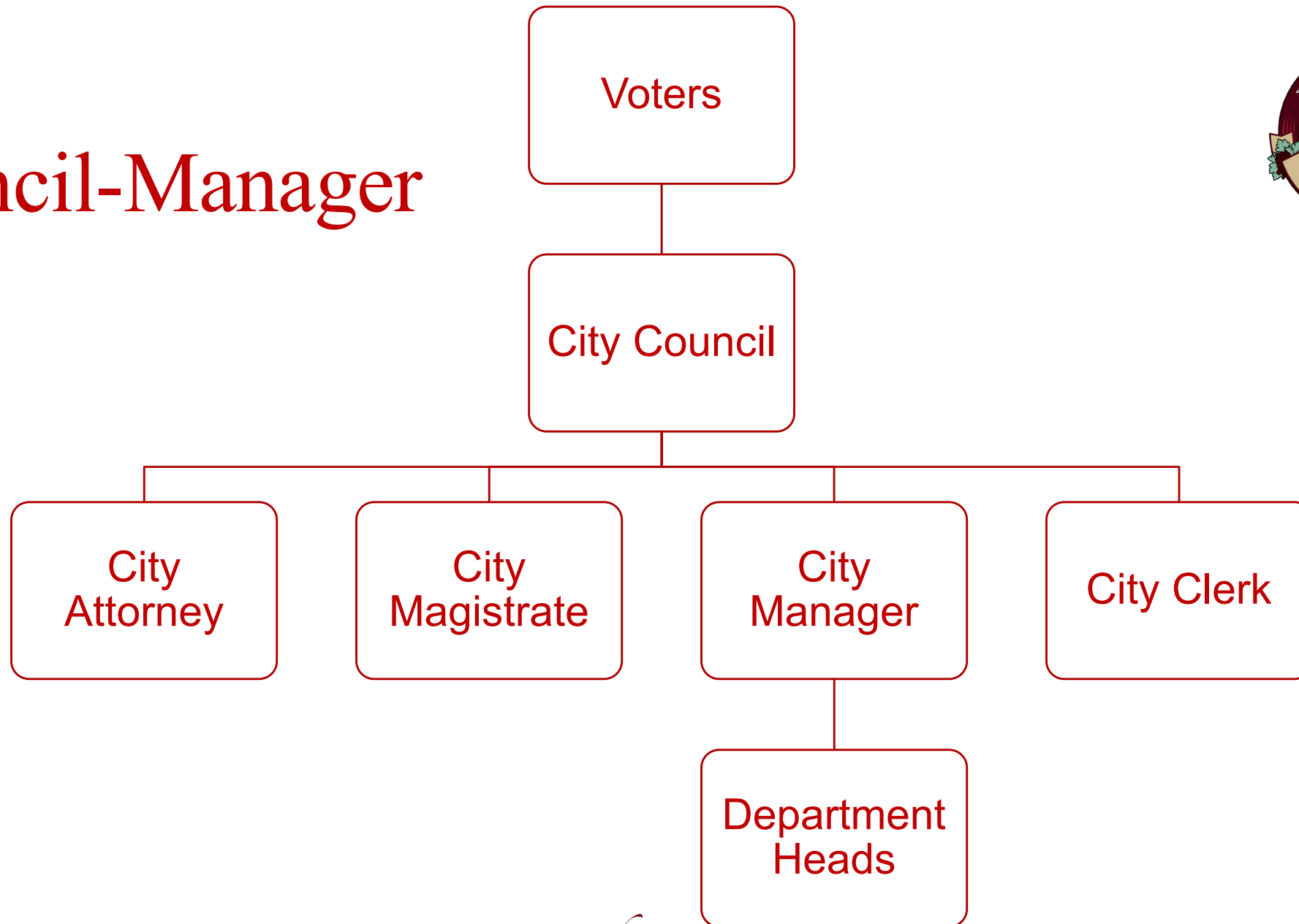


Council-Manager Form of Government

Ron Corbin

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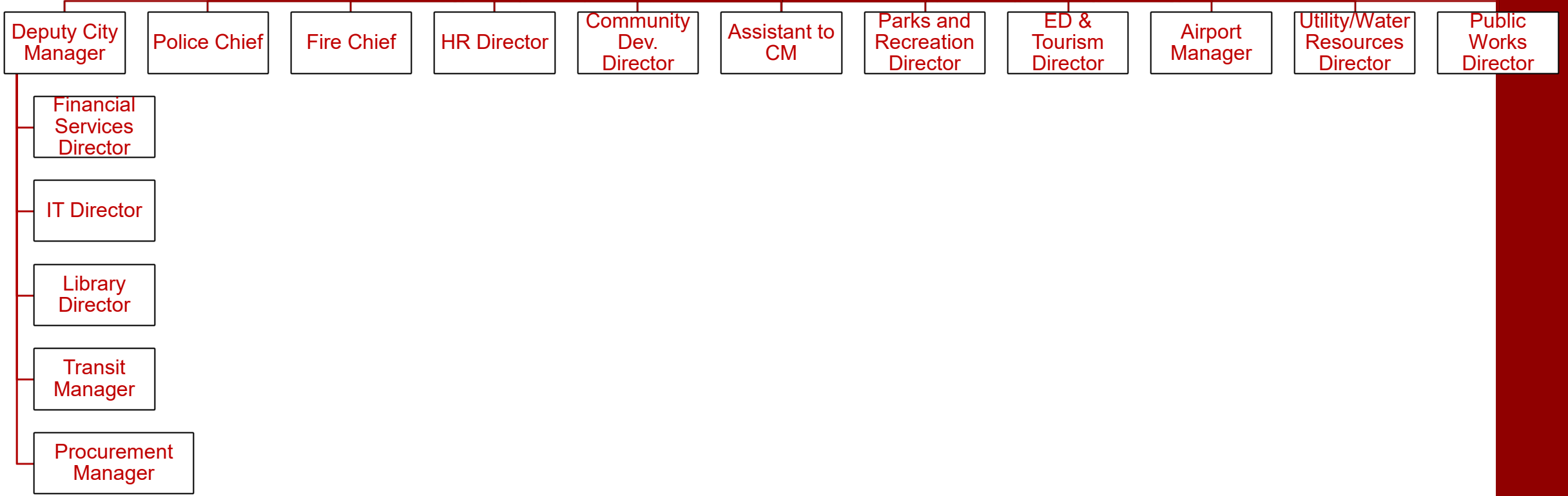
Council-Manager



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City
Manager



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Form of Local Governments - 2012

- Council-Manager 3,661 (48.6%)
- Mayor-Council 3,315 (44.0%)
- Commission 144 (1.9%)
- Town Meeting 351 (4.7%)
- Representative Town Meeting 67 (0.9%)
- Unknown 3
- Total 7,539

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Responsibilities per Municipal Code

- City Council
 - The corporate powers of the city shall be vested in the council and shall be exercised only as directed or authorized by law.

Policymakers

Representatives

Hires/Manages/Fires Manager, Clerk, Attorney and Magistrate

Approves Budget and tax rate

Established strategic plan

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STRATEGIC DIRECTIONS



Responsibilities per Municipal Code



- Mayor
 - The powers and duties of the mayor shall include the following:
 - A. He shall be the chief executive officer of the city.
 - B. He shall be the chairman of the council and preside over its meetings...
 - C. He shall enforce the provisions of this code.
 - D. He shall execute and authenticate ...
 - E. He shall make such recommendations and suggestions to the council as he may consider proper.
 - F. He shall take command of the police force of the city and govern by proclamation in the event of the threat of or occurrence of acts of natural disaster, riot, rout or affray sufficient to constitute great danger to the city and its residents. ...
 - G. He shall perform such other duties required by state statute and this code as well as those duties required as chief executive officer of the city. .

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Responsibilities per Municipal Code



- City Manager

- The city manager/ marshal shall be appointed by the council solely on the basis of his executive and administrative qualifications with special reference to his actual experience in, or his knowledge of accepted practice in respect to the duties of his office as set forth in this chapter; and he shall hold office during the pleasure of the council.
- The city manager shall be head of the administrative branch of the city government. Under the specific direction and control of the council, he shall be responsible to the council for the proper administration of all affairs of the city. In addition to his general powers as the head of the administrative branch of the city government, and not as a limitation thereon, it shall be his responsibility and duty and he shall have the power:
 - A. To see that all laws and ordinances of the city are duly enforced, ...;
 - B. To control, order and give directions to all heads of departments, subordinate officers and employees of the city, except elected officers and their respective staffs, and except the magistrate and his respective staff;...
 - C. To appoint and remove all officers and employees of the city except the elected officers and the magistrate and their respective staffs;
 - D. To exercise control over all departments of the city government and over all appointive officers and employees thereof, except elected officers and the magistrate and their respective staffs;
 - E. To attend all meetings of the council unless excused therefrom...
 - G. To keep the council at all times fully advised as to the financial conditions and needs of the city;
 - H. To prepare and submit to the council the annual tentative budget;
 - I. To purchase or cause to be purchased all supplies and equipment and to make arrangements for contractual services..
 - J. To make investigation into the affairs of the city, and any department or division thereof, and any contract, or the proper performance of any obligations of the city;
 - K. To investigate all complaints in relation to matters concerning the administration of the city government and in regard to the service maintained by public utilities in the city;
 - L. To exercise general supervision over all public buildings, public parks and other public property ...;
 - N. To perform such other duties and exercise such other powers as may be delegated to him ...



Responsibilities per Municipal Code

- City Manager

Hired/Fired by Council
Bound by Council action
Implements Policy
Prepares Budget
Hires and Fires personnel
Chief Advisor to Council
Informs Council
Long Term Planning
Operates City

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CITY OF COTTONWOOD MISSION & VALUES

MISSION

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VALUES

START WITH THE CUSTOMER

- With courtesy and kindness, we listen to understand and deliver results on time, every time.

EMBODY TRUSTWORTHINESS

- We are honest, transparent, and accountable. We believe in the intent of others to do good. We achieve results without compromising ethics.

RECOGNIZE CREATIVE SOLUTIONS

- We act with intent and take calculated risks. Learning from our mistakes leads to growth.

VALUE EACH PERSON

- Empathy is our strength. We are respectful of others and their differences as we leverage the collective experience of our community.

INSPIRE A STRONG COMMUNITY

- We serve with passion and boldness. We are professionals who care about our neighbors and deliver services that allow our community to thrive.

COLLABORATE FOR SUCCESS

- United in vision, we are hardworking individuals who together are stronger. We are committed to the success of others through effective communication and empowerment.

EMBRACE EXCELLENCE

- With tenacity and determination, we will be and do better. We welcome challenges and strive to outperform expectations.

Accountable in service to others



Why



- From ICMA: John Nalbandian,
 - Two-thirds of Moody's Aaa-bond-rated communities operate under the council-manager form.
 - Council-manager cities—according to the IBM report, “Smarter, Faster, Cheaper”—are nearly 10 percent more efficient than cities with “strong” mayor forms of government.
 - The majority of All-America City Award recipients for the past five years have been council-manager.
- From Ron
 - Business decisions made by Manager, political decisions made by Council.

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Key Guidelines

- Manager works for entire Council
- Council does not manage employees
 - Council contact through manager
- Manager communicates frequently with Council
- Budget prepared by Manager matches goals of Council

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