The City of Cottonwood is seeking applicants for:

Radio & Telecommunications Technician

Description: Under direct supervision from the Information Technology Director, engages in the construction, installation, maintenance, repair and modification of the City of Cottonwood radio and telecommunications system including dispatch equipment. Assists with City of Cottonwood communications infrastructure needs including, but not limited to, conducting research, construction, installation, maintenance, repair, and modification of all aspects of our radio and telecommunications systems.

Access the full job description [here](#).

Closing Date: OPEN UNTIL FILLED
First Review: June 1, 2022
Posting date: May 18, 2022

Compensation and Benefits:

This is a non-exempt, full-time, classified position with full benefits. Hiring range (28): $30.11 - $37.64 per hour. Full long term range of position extends to $45.17 per hour.

The City of Cottonwood offers an extensive benefit package that includes:

- Enrollment in the Arizona State Retirement System
- Medical and Dental coverage paid at 100% for the employee and a partial percentage for dependent coverage
- Vision coverage (optional at your expense)
- Optional Health Savings Account (HSA) with employer contributions
- Group term life insurance amounting to the annual salary plus $50,000
- Generous vacation and sick accrual rates
- Twelve paid holidays
- Optional deferred compensation plans (457b)
- Employer-paid Cottonwood Recreation Center membership for employee and discounted memberships for household members
- Qualifying employees who choose to purchase a home in the Verde Valley are eligible for down-payment loans up to $15,000 after one year of employment. See flyer [here](#).

Access our full benefit packet [here](#).
Minimum Requirements:

- High School diploma or equivalent or any combination of experience and training that would provide the required knowledge and abilities.
- Minimum of 5 years full-time in the repair and maintenance of two-way and microwave radios (public safety radio system preferred).
- Must possess a valid Arizona Driver License in good standing or obtain one within 60 days of employment.
- Completion of the following technical certifications within the first year of employment:
  - FCC General Radiotelephone Operator’s License (GROL)
  - APCO Radio Technician Certificate or CET Journeyman Certificate with a Communications endorsement, ETA General Communications Technician Level 2, or equivalent.

Preferred Qualification:

- Bachelor’s Degree is highly desirable.
- Certification for FCC General Radiotelephone Operator’s License (GROL)
- Certification for APCO Radio Technician
- Certification for ETA General Communications Technician Level 2
- Working knowledge of Zetron systems
- Working knowledge of Carlson/Daniels radio equipment
- Working knowledge of Motorola portable and mobile radio equipment
- Working knowledge of SCADA systems

Special Requirements:

- Must live within 30 minutes travel time of Cottonwood Public Safety Communication Center.
- May be required to work other than normal business hours, including weekends and holidays.

Security:

- Must be able to obtain DPS Level A Terminal Operator Certification (TOC).
- Must pass post-offer, pre-employment background check equivalent to that performed on police officers. The background process includes passing a polygraph exam. Felony convictions or convictions of an offense that would result in a felony if committed in Arizona result in a failed background check and deem the candidate ineligible for the position.

Physical Requirements:

Work involved in this classification may include heavy lifting and potential exposure to hazardous conditions including climbing and performing work on communications towers, working in confined spaces, working in hazardous atmospheres and possible exposure to hazardous material including battery acid, hazardous fumes, etc. Physical, hearing, speaking and visual abilities must be sufficient to effectively and safely perform required duties.

City of Cottonwood

The City is focused on providing excellent customer service to the citizens and businesses of our vibrant, small-town community. Our staff works to create a culture of progressive learning, mentorship, innovation, and positivity which results in engaged employees who facilitate positive connections with our community.

About the Area

Cottonwood, The Heart of Arizona Wine Country, is located in Arizona’s Verde Valley, is home to approximately 12,000 residents, and services the greater Verde Valley population of about 40,000. Its 3,300 ft. elevation, mild climate, and natural amenities—such as the Verde River—combine to make Cottonwood an ideal place to live, play, and work.

How to Apply

Apply online at cottonwoodaz.gov/600/ Employment-Opportunities.

Additional information & a complete job description are available at the City of Cottonwood Human Resources Office, 821 N. Main St., Cottonwood, AZ 86326, or on the City website. Phone 928-340-2717. EOE/ADA.

Questions? Contact us!

Human Resources
ecarter@cottonwoodaz.gov
928-340-2717