



## MINOR LAND DIVISION & LOT LINE ADJUSTMENT APPLICATION

**Minor Land Division** is division of improved or unimproved land whose area is two and one-half acres or less into two (2) or three (3) lots, tracts or parcels of land for the purpose of sale or lease, and which does not involve a new street, shall be subject to the provisions of this Article.

**Lot Line Adjustment** is an adjustment of a common boundary line between parcels which does not result in a net gain in the number of lots or parcels.

Existing Parcel Number/s: #1. \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ #2. \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_  
Zoning Classification : \_\_\_\_\_ Fee Received: \$ \_\_\_\_\_ Survey Map (4 copies submitted):

**Property Owner's Name:** \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Telephone: \_\_\_\_\_ Email: \_\_\_\_\_

Parcel Address or Location: \_\_\_\_\_

Existing Lot Area: (Square Feet) \_\_\_\_\_ (Acres) \_\_\_\_\_

Area of New Lot #1 (Square Feet) \_\_\_\_\_ (Acres) \_\_\_\_\_

Area of New Lot #2 (Square Feet) \_\_\_\_\_ (Acres) \_\_\_\_\_

Area of New Lot #3 (Square Feet) \_\_\_\_\_ (Acres) \_\_\_\_\_

Existing Buildings or Uses: \_\_\_\_\_

Conformance with Setbacks:  Water Availability:  Sewer Availability:

All lots abut existing Public Street:  Recorded Access Easement (Prior to August 14, 1979):

Other Comments: \_\_\_\_\_

*I understand that it will be my responsibility to record this Minor Land Division with the County Recorder's Office. Minor Land Divisions must include a subdivision plat or deed to be recorded and processed by Yavapai County. If this information is not provided at the time the Minor Land Division map is recorded, Yavapai County will not process the request. A recorded copy of the subdivision plat and/or deed, and Minor Land Division map must be returned to the City of Cottonwood Planning Office within sixty (60) days of approval or the permit will become null and void. Verification must also be provided from Yavapai County that the Minor Land Division is complete and a new parcel(s) has been created.*

*The above is true and correct to the best of my knowledge.*

\_\_\_\_\_  
Signature of Property Owner PLEASE PRINT NAME Date

\_\_\_\_\_  
Signature of Property Owner PLEASE PRINT NAME Date

Date Approved \_\_\_\_\_

P&Z  \_\_\_\_\_ Public Works  \_\_\_\_\_