

**COTTONWOOD COMMUNITY GARDEN**  
**INDIVIDUAL/FAMILY USER AGREEMENT 2019**

**In order to use a plot(s) at the Cottonwood Community Garden I agree to:**

1. **LEASE FEE:** Pay a user fee in the amount of \$40.00 per 16' x 16' plot (plus \$2.00 for key) assigned for my use by the Garden Manager for a 12 month period beginning February 4, 2019, and ending January 31, 2020. *There are no refunds if I surrender my plot before the end of the 12 month period.*
2. **DEPOSIT:** Pay a \$50.00 clean-up deposit per plot (refundable if you leave your plot clean when you vacate the plot) that will cover the cost to clean my plot if my plot is:
  - Abandoned/Neglected and the community garden manager has made every reasonable effort to contact me with the contact information I provide.
  - Not left clean of weeds, plants, grass, etc., when I vacate my plot.
3. **VOLUNTEER:** Volunteer at least two hours a month at the community garden to weed, clean, and share the responsibility of keeping the common/unused areas of the garden clean and tidy. *Upkeep of the pathway areas around your plot are not considered part of the two hours of volunteer time.*
4. **WEEDING AROUND PLOT:** I will keep the pathway around my assigned plot weeded and free of weeds, grass, "volunteer" sunflowers, vine plants, and any other vegetable or flowering plants that may start to grow in the common area.
5. **GARDEN TOOLS:** Leave all community garden tools and equipment at the garden site, and return to the tool shed after use. *The city is not responsible for any personal tools or equipment I bring to the garden.*
6. **VACATE PLOT:** When I no longer desire to use my plot I will notify the Garden Manager and remove all plants, weeds, and temporary structures such as trellises and tomato cages from my plot and dispose of these items in a proper manner. **Plot leases may not be transferred without notifying the Garden Manager.**

Photo permission: From time to time, gardeners, and the media will take photos of the garden. Please check here () if you do not give your permission for your photo to be published. If you do not give your permission, please let photographers know when you encounter them at the garden.

Email: The Garden Manager will create an email group list of all community gardeners for communication purposes. Please check here () if you do not give your permission to share your email with all gardeners.

By signing below, I agree that I have read and understand the Cottonwood Community Garden Policies and Regulations and Plot Agreement, and agree to abide by the Cottonwood Community Garden's program policies and regulations. I agree to indemnify and hold harmless the City of Cottonwood and its employees from and against all damages, claims, demands, suits, actions resulting from or because of any damage to property or bodily injury or death of any person arising out of the occupancy and/or use of the Cottonwood Community Garden by the participant or the participant's co-gardener or guests.

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**Signature**

**Date**

**PLEASE PRINT:**

Gardener/Lessee: \_\_\_\_\_

Gardening partner(s): \_\_\_\_\_

Gardener Mailing Address: \_\_\_\_\_

Number and Street/P.O. Box

\_\_\_\_\_

City

State

Zip

Gardener Email: \_\_\_\_\_

Gardener Home Phone Number: \_\_\_\_\_ Cell: \_\_\_\_\_

Partner Mailing Address: \_\_\_\_\_

Number and Street/P.O. Box

City

State

Zip

Partner Home Phone Number: \_\_\_\_\_ Cell: \_\_\_\_\_

Partner Email: \_\_\_\_\_

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**This Section for Garden Manager use only:**

Number of plots this year: \_\_\_\_\_ Fee per plot: \$\_\_\_\_\_ Total plot fee paid: \$\_\_\_\_\_

Garden Plot(s) Assigned: \_\_\_\_\_ Deposit Paid: \_\_\_\_\_

Notes:

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Garden Manager: Marianne Jiménez, City Clerk (928-340-2727) [mjimenez@cottonwoodaz.gov](mailto:mjimenez@cottonwoodaz.gov)